

# Liberty Fest Committee Meeting

Town of Collins

May 4, 2013 – 2 P.M.

L. K. Painter Community Center

Community Room

The meeting was called to order at 2:12 P.M. In attendance: Jeff Johnson, Mary Clark and Mary Stelley.  
Minutes of April 13, 2013 meeting approved.

## Unfinished Business:

Events and timeline finalized

- |  |              |
|--|--------------|
| ▪ Recreation Sign-ups/Face Painting (courtesy Root 39)                 | 5PM – 6PM    |
| ▪ Car show – parking area little league ball field                     | 5PM – 7PM    |
| ▪ Chinese auction – Jan Kissel & Anita Clareus will assist             | 5PM – 8PM    |
| ▪ Concession Stand – town park pavilion – summer recreation staff      | 5PM – 9PM    |
| ▪ Ice cream truck  | 5PM – 9:30PM |
| ▪ Girls softball game – Collins Center vs. Springville – new diamond   | 6PM          |
| ▪ Street Dance – Paul Zittel & Pure Country                            | 7PM – 9:30PM |
| ▪ Miss Liberty crowning – two age categories: 4-6 years and 7-10 years | 8PM          |
| Chinese auction winners announced                                      |              |
| World's largest volley ball game                                       |              |
| Fireworks  | 9:45PM       |

Review of preliminary budget - approved

Volunteers – Jan Kissel and Anita Clareus have offered to assist with Chinese auction. Friends church is unable to participate this year and Bev Devore unable to assist.

Publicity – flyers – Mary Stelley to handle; Ad/news article in **Gowanda News** – Jeff to handle

Insurance updates – vendors; town policy – Mary Clark to handle

Donations – contacts, letter – all committee members to handle

Jeff distributed map for location of events

## New Business:

- Jeff will do signage for car show, etc.
- Jeff may bring tents for extra space for concession and bring grill
- First aid station at the pavilion
- Contact Deb Degenfelder re jars for Miss Liberty contest
- Flyer will be reviewed and approved via email

**Next Meeting:** Saturday, June 1, 2013 at 2:00 PM

**Adjournment:** The meeting was adjourned at 3:30 PM

Prepared by Mary Stelley

**Budget:**

**Income**

Concession Stand	\$ 300.00
Chinese Auction	\$ 250.00
Miss Liberty (\$25 x8)	\$ 200.00
Donations	<u>\$2,500.00</u>

**Total** **\$3,250.00**

**Expenses**

Concession Stand	\$ 250.00
Fireworks	\$2,500.00
Miss Liberty	\$ 100.00
Street Dance	\$ 450.00
Ads	\$ 300.00
Miscellaneous	<u>\$ 200.00</u>

**Total** **\$3,800.00**

**\* \$2,500.00 is included in the 2013 town budget for this community event.**