

COLLINS TOWN BOARD
JUNE 19, 2017
WORKSHOP MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendment of Minutes

Approval / Adoption Abstract

Information

- Next trash day will be Saturday, June 24, 2017
- 7th Annual Liberty Fest, Sunday, July 1, 2017 4:00 PM – Fireworks at 9:45 PM
- July and August 2017 Board meetings will be on the *second* Monday only
- Town Hall will be closed Tuesday, July 4, 2017, for Independence Day
- Taylor Hollow Road Closure notice

Old Business

- Resolution to award bid for demolition of 3585 Route 39 property

New Business

- Resolution to accept Supervisor's Reports for February, March, and April 2017
- Resolution to advertise for bids for LKPCC lower roof replacement project

Workshop Topic

- **Solar Energy Law**

New Topics – Discussion and Comments

Next meeting will be Monday, July 10, 2017

Adjourn

RESOLUTION: AWARD BID FOR DEMOLITION OF 3585 MAIN STREET PROPERTY

WHEREAS, the Town solicited bids for the demolition and removal of the abandoned building at 3585 Main Street (Route 39), and

WHEREAS, ____ qualified contractors submitted bids for the project by June 16, 2017 at 4:00 PM, and

WHEREAS, the lowest responsible bidder meets the terms and conditions of the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins award the demolition and removal of the building at 3585 Main Street (Route 39) to _____ of _____ New York, for the lump sum amount of \$_____, and authorize the Supervisor to sign the contract.

RESOLUTION: ACCEPT FEBRUARY, MARCH, AND APRIL 2017 SUPERVISORS REPORT

Motion made by _____ and seconded by _____ to accept the Town of Collins Supervisor's Report as submitted, for the months of February, March, and April 2017.

RESOLUTION: ADVERTISE FOR BIDS FOR LKPCC LOWER ROOF REPLACEMENT PROJECT

Motion made by _____ and seconded by _____ to advertise the attached notice to bidders in the Dunkirk Observer, on Sunday, June 25, 2017, and bids to be received and opened at 3:00 PM on July 28, 2017, at the office of the Collins Town Clerk.

NOTICE TO BIDDERS

LOWER ROOF REPLACEMENT
L. K. PAINTER COMMUNITY CENTER
2355 MAIN STREET
TOWN OF COLLINS, NEW YORK

Sealed bids for the proposed Lower Roof Replacement, at the L.K. Painter Community Center in the Town of Collins, will be received by the Town Clerk at her office located in Town Hall, 14093 Mill Street, Collins, New York 14034 on or before 3:00 P.M. local time on the 28th day of July, 2017, at which time they will be publicly opened and read aloud. The project includes furnishing labor, material, and equipment necessary to perform the removal and replacement of approximately 7,200 s.f. of existing roofing at the L.K. Painter Community Center, 2355 Main Street in Collins, NY 14034.

The project description and specifications may be obtained or examined at the office of the Collins Town Clerk between the hours of 9:00 A.M. and 1:00 PM and 2:00 PM and 5:00 P.M., except Saturdays, Sundays and Holidays.

Each bid proposal shall be submitted in a sealed envelope, clearly marked "BID ENCLOSED – LK PAINTER COMMUNITY CENTER LOWER ROOF REPLACEMENT".

Each bid proposal must be accompanied by a bid bond with sufficient sureties in a penal sum equal to five per centum (5%) of such total bid amount, conditioned that if the proposal is accepted, that he/she will execute within fifteen (15) days from the date of the acceptance of the proposal, a suitable security bond in the amount of the Contract, conditioned for the faithful and prompt performance and completion of the Work specified in the Contract.

All bid deposits except that of the successful bidder will be returned.

This contract will be funded wholly or in part with federal funds, and as such, subject to all federal rules and regulations pertinent thereto, including but not limited to federal policy of encouraging the participation of minority and women business enterprises as sources of suppliers, equipment, construction and services.

The Town reserves the right to reject any and all bids, to consider the reputation and experience of any bidders in making its selection, to waive any informalities or minor deviations from the specifications, and to award the contract to other than the lowest bidder, if considered to be in the best interest of the Town of Collins. All bids shall be submitted intact on bidding form available for that purpose and addressed to:

Becky Jo Summers
Collins Town Clerk
14093 Mill Street
Collins, New York 14034

By the Order of the Town Board of
Collins, Erie County, New York

Becky Jo Summers
Town Clerk

Date: June 19, 2017