

COLLINS TOWN BOARD

**JANUARY 19, 2016**  
**PROPOSED WORKSHOP AGENDA**

Call to order with salute to flag

Approval of Agenda

Adoption / Amendment of Minutes

Approval / Adoption Abstract

Information

- Next Trash Day January 30, 2016

Old Business

New Business

- Resolution to accept Supervisor's Report for November 2015
- Resolution to allocate 2015 Excess Sales Tax Revenue
- Appoint alternate clerk to Town Clerk

Workshop Topics

- **WATER METER UPGRADES**

New Topics – Discussion and Comments

Next meeting will be Monday, February 1, 2016

Adjourn

**RESOLUTION: ACCEPT NOVEMBER 2015 SUPERVISORS REPORT**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the Town of Collins Supervisor's Report as submitted, for the month of November 2015.

**RESOLUTION: APPROVE EXCESS 2015 SALES TAX ALLOCATION TO DB FUND**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ to allocate the excess 2015 sales tax revenue of \$66,388.71, and modify the appropriate budget line as follows:

DB-1120 - Non-Property Tax Distribution, increased by \$66,388.71

**RESOLUTION: APPOINT ALTERNATE CLERK TO TOWN CLERK**

WHEREAS, due to vacations and other times of unavailability, the need for fill-in clerk duties in the Town Clerk's office has been identified, and

WHEREAS, the Town Clerk wishes to have Karen Smith, who has extensive clerk experience working in the Town Clerk's office, serve during times when the Deputy Town Clerk is unavailable.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board appoint Karen Smith as alternate clerk, to fill-in during vacations and emergencies in the Town Clerk's office, at an hourly rate of \$11.91, effective January 5, 2016.