

COLLINS TOWN BOARD
FEBRUARY 21, 2017
WORKSHOP AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendment of Minutes

Approval / Adoption Abstract

Information

- No Trash Day in February – next scheduled Trash Day is March 25, 2017
- Collins Fire Company Installation of Officers – March 4, 2017 Gowanda American Legion at 5:30 PM

7:30 PM; Public Hearing on Local Law No 1 of 2017 – Commercial Solar Moratorium Extension

Old Business

- Resolution to accept GPS mapping proposal for Collins water districts
- ECEMC Appointment

New Business

- Resolution to accept Court Clerk resignation
- Resolution to advertise for Court Clerk

Workshop Topics

**PROJECT BID SPECIFICATION UPDATES – DEMOLITION, LKPCC ROOF, MAPLE/SCHOOL DRAINAGE, ASSESSOR /
CEO SOFTWARE, TOWN HALL HARDWARE UPGRADES**

New Topics – Discussion and Comments

Next meeting will be Monday, March 6, 2017

Adjourn

RESOLUTION: OPEN PUBLIC HEARING ON LOCAL LAW NO. 1 OF 2017 TO EXTEND MORATORIUM ON COMMERCIAL SOLAR PROJECTS

Motion made by _____, seconded by _____ to open public hearing on Local Law # 1 of 2017 at 7:30 pm to extend the 6-month moratorium on commercial solar projects.

**NOTICE OF PUBLIC HEARING
ON PROPOSED LOCAL LAW NO. 1 OF THE
YEAR 2017 FOR THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that pursuant to Section 20 of the Municipal Home Rule Law, a public hearing will be held before the Town Board of the Town of Collins, New York, at the Town Hall, 14093 Mill Street, Collins, New York, on **Tuesday, February 21, 2017, at 7:30 p.m.** to consider the following:

Town of Collins Proposed Local Law No. 1 - 2017, which will extend the temporary moratorium on the issuance of applications and the granting of permits, licenses or approvals for the siting of commercial solar power projects in the Town of Collins for a period of six months from March 19, 2017, which is the expiration date of the existing moratorium set under Local Law No. 1 of 2016.

If adopted by the Town Board, this Local Law shall become effective immediately after being filed with the Secretary of State. Copies of the Proposed Local Law are available in the Collins Town Clerk's Office. All interested parties may attend and be heard.

Dated: January 17, 2017

BECKY JO SUMMERS
Collins Town Clerk

RESOLUTION: CLOSE PUBLIC HEARING ON LOCAL LAW NO. 1 OF 2017 TO EXTEND MORATORIUM ON COMMERCIAL SOLAR PROJECTS

Motion made by _____ and seconded by _____ to close the Public Hearing on Local Law No. 1 of 2017 to extend the 6-month moratorium on commercial solar projects, at _____ PM.

RESOLUTION: ADOPT LOCAL LAW NO. 1 OF 2017 TO EXTEND MORATORIUM ON COMMERCIAL SOLAR PROJECTS

Motion made by _____ and seconded by _____ to adopt Local Law No. 1 of 2017 to extend the temporary moratorium on the issuance of applications and the granting of permits, licenses or approvals for the siting of commercial solar power projects in the Town of Collins for a period of six months from March 19, 2017, which is the expiration date of the existing moratorium set under Local Law No. 1 of 2016.

RESOLUTION: ACCEPT GPS MAPPING PROPOSAL FOR COLLINS WATER DISTRICTS

WHEREAS, the Town of Collins has identified the need for accurate GPS-based digital mapping of the Towns Water Districts, and included it in the Capital Plan for 2017, and

WHEREAS, New York Rural Water, a not-for-profit organization that assists in the formation and operation of rural water and wastewater systems provides this service to municipalities in New York state, and

WHEREAS, NY Rural Water submitted a quote to provide customized digital on-line mapping of all Town water mains, valves, hydrants and curb stops, including a one year subscription to DiamondMaps.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins accept the professional service cost proposal from New York rural Water Association to complete the Collins Water District GPS mapping, at a cost of \$5,640.00, and

BE IT FURTHER RESOLVED, that the Town Board authorizes up to two annual subscriptions for the on-line service after the initial DiamondMaps subscription expiration date.

RESOLUTION: ACCEPT PEGGY TESSMER'S RESIGNATION AS COURT CLERK

Motion made by _____ and seconded by _____ to accept with regret, the resignation of Peggy Tessmer as Court Clerk, effective May 31, 2017.

RESOLUTION: ADVERTISE FOR COURT CLERK

WHEREAS, due to the resignation of one of the Town of Collins Court Clerks, effective May 31, 2017, it is necessary to advertise for qualified applicants.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the *Gowanda Pennysaver and News* the week of March 4, 2017, for the purpose of identifying candidates for the Court Clerk position:

**TOWN OF COLLINS
IS ACCEPTING APPLICATIONS FOR
COURT CLERK
MUST BE AVAILABLE WEEKDAY EVENINGS**

**CANDIDATES MUST HAVE COMPUTER AND ACCOUNTING KNOWLEDGE,
A CLEAN CRIMINAL RECORD, AND GOOD COMMUNICATION SKILLS**

APPLICATIONS AVAILABLE AT THE TOWN CLERKS OFFICE
OR AT TOWNOFCOLLINS.COM
AND MUST BE RECEIVED BY MARCH 24, 2017, AT 5:00 PM

PREFERENCE GIVEN TO TOWN OF COLLINS RESIDENTS

RESOLUTION: APPROVE 2016 BUDGET TRANSFERS & MODIFICATIONS

Motion made by _____, seconded by _____ to approve the following 2016 Budget Transfers & Modifications:

Budget Transfers**A Fund:**

Transfer From:

A1940.400 Finance – Contingency	\$166.28
A5132.430 Highway Heat	\$77.37
A7620.400 – Sr Citizens Contractual (CC)	\$116.48

Transfer To:

A1340.100 Budget Officer – Personal Svcs.	\$166.28
A5132.440 Highway Telephone	\$77.37
A7620.410 Sr. Citizens Contractual (LKPCC)	\$116.48

DB Fund:

Transfer From:

B5110.400 Hwy Part Town – Contractl	\$14,739.31
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Transfer To:

DB5130.400 Hwy Mechanic – Contractural	\$1,102.61
DB5142.402 Snow Contractl – Gas	\$149.88
DB5142.403 Snow Contractl – Salt	\$1,996.20
DB5148.402 Snow C – Contractl – Gas	\$273.46
DB5148.403 Snow C – Contractl – Salt	\$11,217.16

SW1 Fund:

Transfer From:

SW1 8310.121 Water Admin – Personnel	\$1,590.43
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Transfer To:

SW1 9010.810 Retirement	\$1,551.93
SW1 9040.810 Comp Ins	\$38.50

SW3 Fund:

Transfer From:

SW3 8310.125 Water Admin - Personnel	\$625.33
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Transfer To:

SW3 9010.850 Retirement	\$625.33
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SW4 Fund:

Transfer From:

SW4 8310.426 Water Admin – Collect of Bills	\$68.24
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Transfer To:

SW4 9010.426 Retirement	\$54.38
SW4 9040.860 Workers Comp	\$14.36

Increase Revenue:

SW4 2140.610 Water Rents	\$1,720.35	SW4 8320.426 Source of Supply Power Water Purch	\$1,720.35
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Transfers to Reserve:

Fund	Budgeted:	Transfer from:	To:
A	\$ 50,000.00	A9950.900 Transfer to Reserve	A230 Capital Reserve
B	\$ 2,250.00	B9950.900 Transfer to Reserve	B202 Capital Reserve
B	\$ 250,000.00	B9950.800 Capital Reserve	B202 Capital Reserve
DB	\$ 200,000.00	DB9950.900 Transfer to Reserve	DB202 Capital Reserve
SR	\$ 50,000.00	SR8160.240 Refuse Garbage To Reserve	SR230 Capital Reserve