

COLLINS TOWN BOARD

# APRIL 18, 2016

## WORKSHOP AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendment of Minutes

Approval / Adoption Abstract

Information

### Old Business

- Resolution to award Library Parking Lot Repairs, Sealing & Striping bid
- Resolution to award tree removal bid

### New Business

- Resolution to award fencing repairs and installation bid
- Resolution on Beautification Appointments
- Resolution to advertise for summer recreation attendants

### Workshop Topic

- **Proposed Zoning Map update**

### New Topics – Discussion and Comments

Next meeting will be Monday, May 2, 2016

Adjourn

**RESOLUTION: AWARD BID TO REPAIR, SEAL AND STRIPE LIBRARY PARKING LOT**

WHEREAS, the Town solicited bids for the repair, sealing, and striping of the Collins Town Library parking lot, and

WHEREAS, Sealed bid were received by, and opened on, April 8, 2016, at 4:00 PM, and

WHEREAS, three vendors submitted bids for the work, and

WHEREAS, the lowest responsible bidder meets the terms and conditions of the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the repair, sealing, and striping of the Library parking lot as specified to Amherst Sealer, Inc., of Amherst, New York, for the amount of \$8,047.00, and

BE IT FURTHER RESOLVED, the Collins Town Board also approve the option offered by Amherst Sealer, Inc., to include a second coat of sealer at an additional cost of \$1,500.00, bringing the total project cost to \$9,547.00.

**RESOLUTION: ACCEPT BID FOR TREE REMOVAL SERVICES**

WHEREAS, the Town solicited five quotations for the removal of trees on the Collins Town Park property, and

WHEREAS, two contractors submitted quotations for the work, and one declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the removal of one clump of basswood trees and one maple tree, at the Collins Town Park, including complete haul-away and site restoration to Nature's Pride, of Lawtons, New York, for the lump sum amount of \$2,675.00.

**RESOLUTION: ACCEPT BID FOR FENCE INSTALLATION AND REPAIRS**

WHEREAS, the Town solicited six quotations for the repairs and installation of fencing at the Collins Center Park, and LK Painter Center properties, and

WHEREAS, two contractors submitted quotations for the work, and two declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the repairs and installation of fencing, at the Collins Center Park, and LK Painter Community Center to B&B Fencing of Springville, New York, for the lump sum amount of \$5,990.00.

**RESOLUTION: HIRE 2016 BEAUTIFICATION WORKERS**

WHEREAS, the Town of Collins sponsors a Summer Beautification program to assist in maintaining the Town parks, cemeteries, and other Town property, and in doing so, to provide summer employment opportunities to the college-age youth of the Town, and

WHEREAS, the Town wishes to fill the positions necessary for this program, and

WHEREAS, the Town advertised for the position of Summer Beautification Worker and the Personnel Committee, along with the Parks Crew Chief, interviewed eligible applicants responding to this ad.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board follow the recommendations of the interview committee, and hire the following applicants as Beautification Workers for the 2016 Summer Beautification Program, effective May 2, 2016:

Returning, at \$9.44/hr.:

Michael Naples

Heidi Ploetz

Joshua Veloski

New, at \$9.18/hr

Jarred Krajewski

**RESOLUTION: ADVERTISE FOR SUMMER YOUTH RECREATION STAFF**

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and

WHEREAS, the Summer Recreation program requires a Recreation Supervisor and Recreation Attendants to oversee the activities of the participants.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Town Clerk to place the following ad for these positions in the Gowanda News, the Dunkirk Observer, and the Springville Journal, to run for one printing each the weeks of April 23, 2016 and April 30, 2016, and shall require that all applications be delivered to the Collins Town Clerk no later than 4:00 p.m., Friday, May 6, 2016.

## **SUMMER JOBS**

The Town of Collins is accepting applications for the following summer positions:

### **SUMMER RECREATION ATTENDANTS & RECREATION SUPERVISOR**

These positions are open to all area

**High school graduates who have completed at least one year of college.**

- Preference to Town of Collins residents
- Applications are available Mon.-Fri. at the Collins Town Hall, 14093 Mill St., during normal business hours, or on the Town Website ([www.townofcollins.com](http://www.townofcollins.com))
- Applications will be accepted until May 6, 2016 at 4 p.m.