

COLLINS TOWN BOARD
DECEMBER 5, 2016
REGULAR MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- Planning Board meeting December 20, 2016, 7:00 PM Board Room

Information

- Town Hall will be closed December 26, 2016, and January 2, 2016
- Next Trash Day December 31, 2016
- Collins Fire District Election December 13, 2016, 6:00 PM – 9:00 PM, both Fire Halls

Presentation by Erie County Comptroller Stefan Mychajliw

Correspondence

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation,
Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Resolution to appoint caretaker
- Water meter replacement project update

New Business

- Resolution to adopt damaged mailbox policy

New Topics – Discussion and Comments

Next meeting will be Monday December 19, 2016 – Workshop Topic – **2016 - THE YEAR IN REVIEW**

Adjourn

RESOLUTION: APPOINT PART TIME CARTEAKER

WHEREAS, the Town of Collins requires custodial services to maintain its buildings, and

WHEREAS, the Town's caretaker submitted her resignation, and the Town advertised to fill the position, and

WHEREAS, in response to this ad, the Town received 2 applications, and

WHEREAS, the Personnel Committee has interviewed both applicants and found them to be qualified to fill the position.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins appoints Donna Bellanca to the position of PT Caretaker, 19.0 hours/week, at a rate of pay of \$10.40/hour, with a probationary period of 90 days, effective December 6, 2016.

RESOLUTION: ADOPT DAMAGED MAILBOX POLICY

Whereas, the Town of Collins Highway Department removes snow from approximately xx.x lane miles of Town and County roadway, and

WHEREAS, there are hundreds of private residential mailboxes adjacent to those roadways, and

WHEREAS, due to many factors a Town Snowplow occasionally unintentionally damages a private mailbox beyond repair during the snow removal process.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board hereby adopts a policy that any private residential mailbox damaged beyond repair during the process of snow removal will be replaced with a standard U.S. mailbox and 4" x 4" wooden post, delivered to, and installed by the homeowner at no cost to them, and

BE IT FURTHER RESOLVED, that this policy be posted at the Town Hall and on the Town website prior to each winter season.