

COLLINS TOWN BOARD
NOVEMBER 7, 2016
REGULAR MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- Planning Board November 15, 2016 7:00 PM

Information

- Town Hall will be closed on November 11, 2016 for Veterans Day
- No Trash Day in November – next trash day is December 31, 2016

Correspondence

Public Hearing – 7:30 PM on Transfer of Repair Reserve Funds

Public Hearing – 8:00 PM on 2017 Preliminary Budget

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation,
Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Status of Water Meter Replacement project

New Business

- Resolution to set public hearing on 2017 Kennel Special Use Permits
- Resolution to accept Rhiannon Starks' resignation as Caretaker
- Resolution to advertise for Caretaker position
- Resolution to approve temporary Caretaker stipend for Doug Martindale
- Resolution to accept Supervisors Report for September 2016

New Topics – Discussion and Comments

Next meeting will be Monday November 21, 2016 – Workshop – **TBD**

Adjourn

RESOLUTION: MOVE TO SCHEDULED PUBLIC HEARING ON REPAIR RESERVE FUND TRANSFERS

Motion made by _____ and seconded by _____ to interrupt Board meeting to conduct a Public Hearing on the transfer of unexpended balances in the Repair Reserve lines in the B, DA, and SR Funds to Capital Reserve lines in their corresponding Funds at 7:30 PM.

**NOTICE OF PUBLIC HEARING
ON THE TRANSFER OF UNEXPENDED BALANCES
IN REPAIR RESERVES FOR THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that pursuant to Section 20 of the Municipal Home Rule Law, a public hearing will be held before the Town Board of the Town of Collins, New York, at the Town Hall, 14093 Mill Street, Collins, New York, on **Monday, November 7, 2016, at 7:30 p.m.** to consider the following:

The Town of Collins proposes the transfer of unexpended balances in the Repair Reserve funds to Capital Reserve funds, as follows:

**B - \$28,678.64
DA - \$5,405.26
SR - \$153,931.59**

If approved by the Town Board, this transfer shall become effective immediately and will include any additional interest acquired. All interested parties may attend and be heard.

Dated: October 3, 2016

BECKY JO SUMMERS
Collins Town Clerk

RESOLUTION: MOVE TO CLOSE PUBLIC HEARING ON REPAIR RESERVE FUND TRANSFERS

Motion made by _____ and seconded by _____ to close the Public Hearing on the transfer of unexpended balances in the Repair Reserve lines in the B, DA, and SR Funds to Capital Reserve lines in their corresponding Funds at _____ PM.

RESOLUTION: APROVE REPAIR RESERVE FUND TRANSFERS

Motion made by _____ and seconded by _____ to approve the transfer of unexpended balances in the Repair Reserve lines in the B, DA, and SR Funds to Capital Reserve lines in their corresponding Funds.

RESOLUTION: MOVE TO SCHEDULED PUBLIC HEARING ON 2017 PRELIMINARY TOWN BUDGET

Motion made by _____ and seconded by _____ to interrupt Board meeting to conduct a Public Hearing on the Town of Collins 2017 Preliminary Budget as advertised and scheduled for this evening at 8:00 PM.

**NOTICE OF PUBLIC HEARING
FOR TOWN OF COLLINS
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2017 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **7th day of November, 2016, at 8:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilman \$6,181.20 each per annum, or \$24,724.80
2. Supervisor \$18,543.60 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$20,043.00 per annum
3. Town Clerk \$40,300.46 per annum
4. Superintendent of Highways \$53,863.98 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$55,863.98 per annum

Dated: October 17, 2016

By Order of the Town Board

BECKY JO SUMMERS, Town Clerk

RESOLUTION: MOVE TO CLOSE PUBLIC HEARING ON 2017 PRELIMINARY TOWN BUDGET

Motion made by _____ and seconded by _____ to close the Public Hearing on 2017 Preliminary Town Budget at _____ PM.

RESOLUTION: ADOPT 2017 PRELIMINARY TOWN BUDGET

Motion made by _____ and seconded by _____ to adopt 2017 Town Budget.

RESOLUTION: SET PUBLIC HEARING ON 2017 KENNEL SPECIAL-USE PERMITS

Motion made by _____ and seconded by _____ to set a Public Hearing on 2016 Dog Kennel special-use permits for December 19, 2016 at 7:30 PM.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing under Section 30.65 Kennels of the Town of Collins Municipal Code on the year 2017 Dog Kennel Special Use Permit applications for the following:

Claudia Beaton, 2406 Cemetery Road, Collins, NY 14034
Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141
Karen Fedick, 13688 Brewer Road, Collins, NY 14034
Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034
Richard Young, 2602 Lenox Road, Collins, NY 14034
Melody Espiosito, 4038 East Becker Road, Collins, NY 14034

A Public Hearing will be held on **Monday, December 19, 2016 at 7:30 p.m.** at the Town Hall, 14093 Mill Street, Collins, New York. The Town Board may, under Section 30.65 Kennel of the Town of Collins Municipal Code, impose conditions and restrictions upon said Dog Kennel Special Use Permit.

Dated: November 7, 2016

Becky Jo Summers
Town Clerk

RESOLUTION: ACCEPT RHIANNON STARKS' RESIGNATION AS CARETAKER

Motion made by _____ and seconded by _____ to accept the resignation of Rhiannon Starks as Caretaker (custodian), effective October 27, 2016.

RESOLUTION: ADVERTISE FOR CARETAKER

WHEREAS, due to the resignation of current Town of Collins Caretaker, effective October 27, 2016, it is necessary to advertise for qualified applicants.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the *Gowanda Pennysaver and News* the week of November 12, 2016, for the purpose of identifying candidates for the vacant Caretaker position:

TOWN OF COLLINS
is accepting applications for
PART-TIME CUSTODIAN

Must be available flexible hours for custodial duties at the
Town Hall and LK Painter Community Center.

Applications can be picked up at the Town Clerk's Office
and must be returned by 4:00 PM on November 28, 2016.

Preference given to Collins residents.

RESOLUTION: APPROVE TEMPORARY CARETAKER STIPEND

WHEREAS, as of October 27, 2016, the position of caretaker was vacated, and

WHEREAS, it is necessary to have daily custodial service at the Town Hall and LK Painter Community Center, and

WHEREAS, it will take approximately 30 days to advertise, interview, and appoint a replacement caretaker to fulfill the custodial duties, and

WHEREAS, it is not safe to operate public buildings without the completion of these duties.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the stipend payment of \$104.00 per week, effective immediately, to Doug Martindale to provide limited essential custodial duties, until a permanent appointment can be made.

RESOLUTION: ACCEPT SEPTEMBER 2016 SUPERVISORS REPORTS

Motion made by _____ and seconded by _____ to accept the Town of Collins Supervisor's Report as submitted, for the month of September 2016.