

COLLINS TOWN BOARD
JULY 10, 2017
REGULAR MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- Planning Board – July 18, 2017, 7:00 PM in the Town Hall Board Room

Information

- CWSSI Public Hearings July 17, 2017, at 5:30 - ECC North; July 18, 2017, at 12:00 - ECC City; and July 19, 2017 at 5:30 - ECC South
- Next Trash Day is Saturday July 29, 2017
- Next Town Board meeting is August 14, 2017 – Only one meeting in August
- NYS Senator Patrick Gallivan will tour the LKPCC on August 10, 2017, at 11:30 AM

Correspondence

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation, Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Thanks to all who helped with 7th annual Liberty Fest
- Resolution to set Public Hearing on Local Law No. 2 of 2017
- Resolution authorizing the Unified Solar Permit application submittal

New Business

- Resolution to accept May 2017 Supervisors Report
- Resolution to accept 2016 Financial Audit
- Resolution to accept Town Justices 2016 Financial Audit
- Resolution to approve 2017 Budget Transfer
- Resolution to declare 1995 Mack truck as surplus
- Resolution to set standard work day

New Topics – Discussion and Comments

Next meeting will be Monday August 14, 2017

Adjourn

RESOLUTION: SET PUBLIC HEARING ON LOCAL LAW NO. 2 OF 2017

Motion made by _____, seconded by _____ to set a public hearing on Monday, August 14, 2017 at 7:30 pm, on the proposed Local Law No. 2 of 2017 – Solar Energy Law of the Town of Collins, which proposes to amend the Town Zoning Code, and authorize publication of Hearing Notice as follows:

**NOTICE OF PUBLIC HEARING
FOR THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a Public Hearing and receive public comment regarding the proposed local law entitled “Solar Energy Law of the Town of Collins” which proposes to amend the Town Zoning Code in regard to “provisions that advance and protect the health, safety and welfare of the community and to make provisions for the accommodation of solar energy systems and equipment and access to sunlight necessary therefore”, on August 14, 2017, at 7:30 PM, at the Town Hall located at 14093 Mill Street, Collins, New York 14034.

Copies of the proposed local law are available at the Town Clerk’s Office located at the Town Hall, 14093 Mill Street, Collins, New York, during regular business hours.

All persons interested shall have the opportunity to be heard, for or against, this local law at the time and place aforementioned.

The Town of Collins will make every effort to assure that the hearing is accessible to persons with disabilities. Anyone requiring special assistance and/or reasonable accommodations should contact the Town Clerk.

Dated: July 10, 2017
By Order of the Town Board

Becky Jo Summers
Collins Town Clerk

RESOLUTION: ADOPT NYS UNIFIED SOLAR PERMIT PROCESS

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) is offering financial incentives to municipalities that adopt a uniform New York State solar permit process, and

WHEREAS, the Town of Collins Code Enforcement Officer has advised the Town Board of the Town of Collins that the New York State uniform process is consistent and compatible with the Town Zoning Code and permitting practices, and

WHEREAS, the Town Board supports the use of solar energy as a renewable energy source.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE Town of Collins, that the Town of Collins hereby fully and formally adopts the New York State Unified Solar Permit process for NY - Sun Solar Powering New York, and establishes the permit fee at \$0.15 per square foot, and

BE IT FURTHER RESOLVED, the Town Board, in regular session duly convened, does hereby authorize and direct the Supervisor of the Town of Collins to execute such other and additional documents as may be required for to perfect the resolutions herein.

RESOLUTION: ACCEPT MAY 2017 SUPERVISORS REPORTS

Motion made by _____ and seconded by _____ to accept the Town of Collins Supervisor's Report as submitted, for the month of May 2017.

RESOLUTION: ACCEPT AUDITORS 2016 REPORT

WHEREAS, the Town has retained Freed Maxick CPA's to complete annual financial audits, and

WHEREAS, Freed Maxick submitted their Financial Audit for 2016, and presented their findings on June 5, 2017 .

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the financial records of the Town have been audited and that the Town Board accepts the audit report for the year ending December 31, 2016, prepared by Freed Maxick CPA's P. C.

RESOLUTION: ACCEPT TOWN JUSTICES 2016 AUDIT REPORT

WHEREAS, the N.Y.S. Unified Court System's "Action Plan" for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited, and

WHEREAS, the Collins Town Board has retained the firm of Freed Maxick, CPA's to audit the towns financial records, including those of the two (2) town justices.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the records of Town Justices Walter Cain and Brian Gernatt have been audited and that the Town Board hereby accepts the audit report for the year 2016, as prepared by Freed Maxick CPA's.

RESOLUTION: APPROVE 2017 BUDGET MODIFICATION

Motion made by _____ seconded by _____ to approve the following 2017 Budget Transfer to recognize additional revenue from NYSDOT; consisting of \$15,124.70 from Pave NY and \$12,820.31 from EWR (Extreme Winter Recovery):

DB Fund:

Increase:

DB 3501 Consolidated Hwy Aid

\$27,945.01

Increase:

DB 5112.200 Capital Improvements - CHIPS

\$27,945.01

RESOLUTION: DECLARE 1995 MACK TRUCK AS SURPLUS

WHEREAS, the Highway Department recently purchased a 2017 Mack truck with roll-off chassis for the Transfer station to replace a 1995 Mack truck that is in need of major repairs, and

WHEREAS, the Highway Department has no use for the 1995 Mack truck, and

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board hereby declares the 1995 Mack truck, model EM7-300, VIN No. IM2P264C85M019743 as surplus, and

BE IT FURTHER RESOLVED, that the following ad be placed in Gowanda Press and Springville Journal for the July 15, 2017, issues for sealed bids marked "1995 Mack Truck," to be submitted to the town clerk by 4:00 PM on Friday, August 4, 2017:

**TOWN OF COLLINS – SURPLUS EQUIPMENT
SEALED BIDS**

The Town of Collins is accepting sealed bids for the sale of a 1995 Mack truck Model RD690S, equipped with roll-off chassis.

This Transfer Station truck has 175,022 miles and is in need of frame repairs

The truck is being sold "as-is" and may be viewed by contacting the Highway Superintendent, Monday – Thursday from 5:30 AM to 4:00 PM.

All bids must be in a sealed envelope clearly marked "1995 Mack Truck" and be received at the office of the Collins Town Clerk, 14093 Mill Street, Collins, New York by 4:00 PM on August 4, 2017.

RESOLUTION: SET STANDARD WORK DAY

BE IT RESOLVED, that the Town of Collins hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

All Elected Officials

Supervisor
Council Person
Assessors

Five day work week, six hour day.

Town Clerk

Five day work week, seven hour day.

Superintendent of Highways

Five day work week, eight hour day

Appointed Officials

Members of:
Planning Board
Zoning Board of Appeals
Dog Control Officer

Five day work week, six hour day