

COLLINS TOWN BOARD
JUNE 6, 2016
REGULAR MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- Planning Board – June 21, 2016, 7:00 PM Town Hall Board Room

Information

- Household Hazardous Waste Drop-Off Day, June 18, 2016, 9:00-2:00, ECC South Campus
- John Mills Library Hot Dog Roast Fundraiser – June 18, 2016 from 11:00 – 2:00

Presentation: Laura Landers, Freed Maxick CPA's – 2015 Audit

Correspondence

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation, Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Update on Summer Recreation – Collins Center Site
- Update on Distressed Properties
- Resolution setting date for 2016 Liberty Fest

New Business

- Resolution to approve 2016 Budget Transfer
- Resolution to award park shelter canvas bid
- Resolution to create additional Recreation Supervisor (PT) position
- Resolution to appoint summer recreation staff
- Resolution to set 2016 Summer Recreation Fees

New Topics – Discussion and Comments

Next meeting will be: Monday, June 20, 2016 – Workshop Topic TBD

Adjourn

RESOLUTION: SETTING DATE FOR 2016 LIBERTY FEST

Whereas, the Town of Collins is interested in promoting an atmosphere of sociability among the residents of the Town, and

Whereas, to this end, since 2011 the Town has sponsored the Liberty Fest, which has been well-received among the community, and

Whereas, the Town endeavors to once again provide the residents with a similar opportunity to enjoy this recreational event, and

Whereas, the Town Board budgeted \$3,500.00 of unreimbursed Town Funds to fund this event.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board designates Sunday, July 3, 2016, as the date on which the 6th annual Liberty Fest will be held, with Saturday, July 9th as the rain date for the fireworks only.

RESOLUTION: APPROVE 2016 BUDGET TRANSFER

Motion made by _____ seconded by _____ to approve the following 2016 Budget Transfer:

B Fund:

Transfer From:

B-7110.400 Parks Contractural

\$110.29

Transfer To:

B-7310.403 Beautification Expenses

\$110.29

RESOLUTION: ACCEPT BID FOR PARK SHELTER CANVAS WALL MANUFACTURE AND INSTALLATION

WHEREAS, the Town solicited four quotations for the manufacture and installation of canvas wall panels for the shelter in the Collins Center park, and

WHEREAS, two contractors submitted quotations for the work, and

WHEREAS, the lowest quotation received meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the manufacture and installation of canvas wall panels for the shelter in the Collins Center park to Custom Covers & Canvas of Niagara Falls, New York, for the lump sum amount of \$10,560.00, and fund the project from 2016 Budget Line B7110.220 – Improvement.

RESOLUTION: REQUEST THE CREATION OF ONE ADDITIONAL RECREATION SUPERVISOR (PT) POSITION

WHEREAS, The Town of Collins prepared and submitted a PO-17 form outlining the duties of Recreation Supervisor (PT), and

WHEREAS, Erie County accepted the New Position Duties Statement, and

WHEREAS, In accordance with the provisions of Civil Service Law, Section 22, the Erie County Personnel Officer has certified the title of Recreation Supervisor (PT), and

WHEREAS, the Collins Town Board approved the creation of the position of Recreation Supervisor (PT) and submitted the certified PO-17 to Erie County,

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Supervisor, to request Erie County Civil Service create an additional job position for the Recreation Supervisor (PT) job classification to allow for the filling of the position for the program at the Collins Center site.

RESOLUTION: HIRE 2016 SUMMER RECREATION EMPLOYEES

WHEREAS, the Town of Collins sponsors a Summer Recreation programs for the purpose of providing activities for the youth of our Town and to provide summer employment for college students, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, and the Personnel Committee, along with the Recreation Director, interviewed applicants responding to this ad.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the Recreation Director and Personnel Committee, and hire the following applicants for the 2016 summer programs:

Recreation Supervisor: Collins – Rebecca McMullen, at \$12.00 / hr

Collins Center – Jaimie Morris – pending Civil Service, at \$12.00 / hr

Recreation Attendants (returning, at \$9.44/hr):

Collins Center: Nick Marroco, Dalton Francis

Collins: C.J. Peglowski, Tom McMullen, Chandler Kusiowski, Les Young, Angel Menoff, and Kim Mrowczynski (as Craft Coordinator)

Recreation Attendants (new, at \$9.18/hr):

Collins Center: Jenna Keppel

Collins: Casey Peglowski, Katelyn Steff,

Alternates, to serve as needed: Danielle Lesefske (\$9.44/hr) and Autumn Mangano (\$9.18/hr)

RESOLUTION: SET 2016 SUMMER RECREATION FEES

WHEREAS, the Town of Collins provides a Summer Recreation program for the youth of the Town, and

WHEREAS, in order to reduce the burden to taxpayers to provide this program, it has been determined that charging participants a small fee to attend the program is the best way to help offset its cost.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves the following fee schedule for participants of the 2016 Summer Recreation Program:

Resident participants:

1 child per family -	\$30.00
2 children per family -	\$55.00
3 children per family -	\$75.00
4 children per family -	\$95.00
Family Cap -	\$100.00

Guests / Out-of-town participants:

\$5.00 per child, per day
\$20.00 per child, per week