

COLLINS TOWN BOARD  
MARCH 6, 2017  
REGULAR MEETING AGENDA

Call to order with salute to flag

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- Planning Board – March 21, 2017, 7:00 PM Town Hall Boardroom
- Southtowns Community Enhancement Coalition Meeting – March 13, 2017, 9:30 AM Angola

Information

Correspondence

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation,  
Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Resolution to appoint 2017 Liberty Fest committee
- Resolution to advertise for demolition bid

New Business

- Resolution to appoint Park Crew Chief
- Resolution to advertise for Summer Beautification employees
- Resolution to allow the Collins Fire Company use of the LKPCC lot

New Topics – Discussion and Comments

Next meeting will be Monday March 20, 2017 – Workshop Topic – TBD

Adjourn

**RESOLUTION: APPOINT 2017 LIBERTY FEST COMMITTEE**

WHEREAS, the Town of Collins is interested in promoting an atmosphere of sociability among the residents of the Town, and

WHEREAS, to this end, since 2011 the Town has sponsored the Liberty Fest, which has been well-received by the community, and

WHEREAS, the Town wishes to once again provide the residents with a similar opportunity to enjoy this recreational event, and has budgeted \$5,000.00 of unreimbursed Town funds for it.

NOW THEREFORE BE IT RESOLVED. that the Town Board designates Sunday, July 2, 2017 as the date on which the 7<sup>th</sup> annual Liberty Fest will be held, with Saturday, July 8<sup>th</sup> as the rain date for the fireworks only, and

BE IT FURTHER RESOLVED that Mary Stelley and Mary Clark be designated co-chairs of the Liberty Fest Committee, with the authority to spend funds allocated to this celebration in the 2017 budget and any funds expected to be raised by select events.

**RESOLUTION TO ADVERTISE FOR BIDS FOR 2296 GOWANDA ZOAR ROAD PROPERTY DEMOLITION**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to advertise the following notice to bidders in the Dunkirk Observer, on Sunday, March 12, 2017, and bids to be received by 4:00 PM on March 31, 2017, at the office of the Collins Town Clerk.

**NOTICE TO BIDDERS**  
**DEMOLITION OF BUILDING LOCATED AT**  
**2296 GOWANDA ZOAR ROAD**  
**TOWN OF COLLINS, NEW YORK**

Sealed bids for the proposed demolition of building located at 2296 Gowanda Zoar Road in the Town of Collins will be received by the Town Clerk at her office located in Town Hall, 14093 Mill Street, Collins, New York 14034 on or before 4:00 P.M. local time on the 31<sup>st</sup> day of March, 2017. Contractors are invited to be present at the Town Clerk's office on Monday, April 3, 2017 at 10:00 A.M., at which time they will be publicly opened and read aloud. The project includes the complete demolition and removal of the building and all debris located at 2296 Gowanda Zoar Road, Collins, NY 14034.

Project Specifications for the demolition may be obtained or examined at the Collins Town Hall between the hours of 9:00 A.M. and 1:00 P.M., or 1:00 P.M. and 5:00 P.M., except Saturdays, Sundays and Holidays, and are available at Townofcollins.com.

Each bid proposal shall be submitted in a sealed envelope, clearly marked **"BUILDING DEMOLITION BID (2017-2)"**.

The Town reserves the right to reject any and all bids, to consider the reputation and experience of any bidders in making its selection, to waive any informalities or minor deviations from the specifications, and to award the contract to other than the lowest bidder, if considered to be in the best interest of the Town of Collins. All bids shall be submitted intact on bidding form available for that purpose and addressed to:

Becky Jo Summers  
Collins Town Clerk  
14093 Mill Street  
Collins, New York 14034

By the Order of the Town Board of

Collins, Erie County, New York

Becky Jo Summers, Town Clerk

Date: March 6, 2017

**RESOLUTION: APPOINT PARK CREW CHIEF**

WHEREAS, the Town of Collins maintains Town Parks and other properties, and

WHEREAS, the existing Park Crew Chief (PT), who oversees the maintenance of properties and supervises the Summer Beautification program has vacated the position, and

WHEREAS, Mike Naples, who has worked with the Beautification program for four years, is experienced with the maintenance program, and is highly recommended by his supervisors, and

WHEREAS, it is in the best interest of the Town to promote from within when practical.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves the promotion of Mike Naples to Park Crew Chief (PT), at an hourly rate of \$14.42 per hour, up to 19 hours per week, effective March 7, 2017.

**RESOLUTION: APPROVE AD FOR SUMMER BEAUTIFICATION EMPLOYEES**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve placing the following ad in the Gowanda Press and Springville Journal for the weeks of March 11 and 18, 2017, with a deadline of April 7, 2017, at 4:00 pm, for summer beautification employees:

**Summer Jobs:**

**The Town of Collins is accepting applications for Beautification Laborers @ \$9.70 per hour**

**Positions are open to all residents 18 and over.**

**Applications are available at the Town Clerk's office and must be returned by April 7, 2017 at 4:00 PM.**

**Preference given to Town of Collins residents.**

**RESOLUTION: ALLOW USE OF LKPCC PARKING LOT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_  
that the Board allow the Collins Fire Company to use the LKPCC parking lot on Friday, March 17, 2017 for overflow parking for their Corned Beef and Cabbage Dinner.