

COLLINS TOWN BOARD
JANUARY 3, 2017
ORGANIZATIONAL MEETING AGENDA

Call to order with salute to flag

Organizational Resolutions for 2017

- Resolution Adopt Organizational Resolutions for 2017

Supervisor, Town Clerk, and Highway Superintendent Appointments

Approval of Agenda

Adoption / Amendments to Minutes

Approval / Adoption of Abstract

Upcoming Meetings

- NEST Annual Meeting January 12, 2017, 6:00 PM at Ilio DiPaolo's Restaurant

Information

- Town Hall will be closed Monday, January 16, 2017, for Martin Luther King Jr. Day
- Next Trash Day, Saturday, January 28, 2017
- 2017 Town Board Meeting schedule and Observed Holidays
- Collins Center Fire Company Installation Dinner – Saturday, January 21, 2017 at 5:30 PM

Correspondence

Public Access

Reports of Department Heads and Consultants

Assessor, Attorney, CEO, Dog Control Officer, Highway & Transfer Station, Parks, Recreation,
Planning Board, Town Clerk, Water, ZBA

Reports of Board and Committees

Janet Vogtli, Ken Martin, Mary Stelley, Mary Clark, Dave Tessmer

Old Business

- Town Board committee and liaison appointments
- Newly elected and appointed officials must complete a time log for 90 days for NYS retirement
- Resolution to appoint Temporary PT Clerk in Assessors office

New Business

- Resolution to approve Agreement to spend highway funds

New Topics – Discussion and Comments

Next meeting: Tuesday, January 17, 2017 – Workshop Topic – TBD

Adjourn

RESOLUTION: ADOPT THE 2017 ORGANIZATIONAL RESOLUTIONS

Motion made by _____ and seconded by _____ to adopt the Organizational Resolutions for 2017 as presented.

RESOLUTION: APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS

Motion made by _____ and seconded by _____ that the Town Board hereby approves entering into an agreement with Peter Waterman, Highway Superintendent, for the 2017 Agreement to Spend Town Highway Funds in the Town of Collins, County of Erie, as read, and authorize the Town Board members to sign the agreement.

RESOLUTION: APPOINT TEMPORARY PART TIME CLERK

WHEREAS, the Collins Town Board approved a project in the Assessor's office to clear up records in 2017, that includes PT clerk duties, and

WHEREAS, the Town advertised to fill the Temporary PT Clerk position, and

WHEREAS, in response to this ad, the Town received 7 applications, and

WHEREAS, the Personnel Committee has interviewed all the applicants and has made a recommendation to fill the position.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins appoints _____ to the position of Temporary PT Clerk, at a rate of pay of \$10.00/hour - for a maximum of 200 hours in 2017, effective January 4, 2017.