

**RESOLUTION: ACCEPT AUGUST 2020 SUPERVISOR'S REPORT**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the Town of Collins Supervisor's Report as submitted, for the month of August 2020.

**RESOLUTION: COLLINS TOWN BOARD DECLARES ITS INTENT TO ACT AS LEAD AGENCY FOR SEQR REVIEW OF THE PROPOSED OMNI NAVITAS COMMUNITY SOLAR PROJECT**

WHEREAS, Omni Navitas Holdings, LLC submitted a letter dated June 20, 2020 to the Collins Town Board presenting their intent to construct two 5 MW AC ground-mounted photovoltaic solar systems, covering approximately 40 acres (80 acres combined) on a parcel owned by Ronald A and Patricia A Wittmeyer, with a Parcel Tax ID of 319.00-4-4, and

WHEREAS, a SEQR Review of the project must be conducted prior to approval of the project and issuance of a Special-Use Permit by the Collins Town Board.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby declares its intent to act as Lead Agency for the SEQR Review of the proposed OMNI Navitas Holdings, LLC Photovoltaic Solar System Project.

**RESOLUTION: APPROVE PROFESSIONAL SERVICES AGREEMENT WITH MDA CONSULTING ENGINEERS, PLLC FOR REVIEW OF PROPOSED OMNI NAVITAS COMMUNITY SOLAR PROJECT**

WHEREAS, upon request from the Town of Collins, MDA Consulting Engineers, PLLC has submitted a proposal for engineering services for Site Plan Review and SEQR Review of the proposed Omni Navitas Community Solar Project.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board hereby approves entering into a Professional Services Agreement with MDA Consulting Engineers, PLLC in the estimated amount of \$3,000.00 to perform Site Plan Review and SEQR Review of the Omni Navitas Community Solar Project and that the Collins Town Supervisor be authorized to sign the agreement.

**RESOLUTION: PURCHASE AIR COMPRESSOR FOR THE TOWN HIGHWAY DEPARTMENT**

WHEREAS, the purchase of a new air compressor for the Town Highway Department is scheduled for the year 2020 according to the Town of Collins Five Year Capital Purchase Plan, and

WHEREAS, the Town obtained three (3) quotes for a new air compressor as follows:

R.W. Lindsay	\$7,975.00 + freight
Ingersoll Rand	\$4,161.00 freight included
COMAIRCO	\$5,331.89 + freight

WHEREAS, the Collins Highway Superintendent and Highway Mechanic both recommend the purchase of the Quincy Air Compressor over those of Ingersoll Rand and COMAIRCO because of the oil pump system included in the Quincy Air Compressor.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the purchase of a new Quincy F370-15-120 Package Air Compressor per quote #QCY-735895 from R.W. Lindsay, 2321 Niagara Road, Niagara Falls, NY 14304 at a cost of \$7,975.00 plus freight and that the cost be paid from the Town of Collins 2020 Budget Line DB5130.200 Equipment.

**RESOLUTION: TO ACCEPT PRO BONO CONTRACT FOR SERVICES FROM EMERGENCY PREPAREDNESS SOLUTIONS, LLC**

WHEREAS, the NYS Association of Towns offered a webinar on October 7, 2020 that was attended by some Town Board members as well as Town employees, regarding the new NYS Public Employer Mandatory Emergency Planning requirement law signed into effect on September 7, 2020 by Gov. Cuomo. This law requires local governments to have a plan in place for future disaster emergencies involving communicable diseases. Emergency Preparedness Solutions, LLC, the presenter at the webinar, offered an opportunity for ten towns in NY State having less than ten full time employees to take advantage of their expertise in creating the necessary plan. The Town of Collins was selected, and

WHEREAS, the Town of Collins in order to be in compliance ~~has accepted~~ wishes to enter into a pro bono contract for services with Emergency Preparedness Solutions, LLC to develop a draft plan meeting the understood requirements of such law S8617B/A10832.

NOW, THEREFORE BE IT RESOLVED that the Town of Collins Board accept the pro bono CONTRACT FOR SERVICES with Emergency Preparedness Solutions, LLC to assist the Town of Collins in preparing a plan to be compliant with the NYS Public Employer Mandatory Emergency Planning Requirement ~~put forth~~ signed into law on September 7, 2020 by Gov. Cuomo and that the Collins Town Supervisor be authorized to sign the contract.

**RESOLUTION: RANK 2021 ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT REQUESTS:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_  
to authorize Kenneth E. Martin, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following projects, upon approval of ECCDBG:

1. Collins Drainage Project
2. Rural Transit Van Program
3. Collins Park Improvements

**RESOLUTION: APPROVE PAYMENT APPLICATION NO. 2 TO The STATE GROUP INDUSTRIAL (USA) LTD  
FOR THE HIGHWAY BARN ELECTRICAL UPGRADES PROJECT**

WHEREAS, the contractor for the Highway Barn Electrical Upgrades Project, The State Group Industrial (USA) Ltd, has submitted progress payment application No. 2, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 2 in the amount of \$19,568.96 and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

**RESOLUTION: ADOPT TENTATIVE BUDGET AND SET PUBLIC HEARING ON 2021 BUDGET**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_  
to adopt the 2021 *Tentative* Budget as the 2021 *Preliminary* Budget and set a public hearing to be held on Monday, November 2, 2020 at 7:00 pm

**NOTICE OF PUBLIC HEARING  
FOR TOWN OF COLLINS  
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2021 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **2<sup>nd</sup> day of November, 2020, at 7:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilman \$6,889.44 each per annum, or \$27,557.76 in total
2. Supervisor \$21,500.00 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$23,000.00 per annum
3. Town Clerk \$45,109.53 per annum
4. Superintendent of Highways \$60,035.81 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$62,035.81 per annum

Dated: October 13, 2020

By Order of the Town Board

BECKY JO SUMMERS, Town Clerk