

**RESOLUTION: OPEN PUBLIC HEARING ON CABLE TELEVISION FRANCHISE AGREEMENT**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to open the public hearing on Cable Television Franchise Agreement.

**NOTICE OF PUBLIC HEARING FOR THE APPROVAL OF A CABLE TELEVISION AGREEMENT BETWEEN TIME WARNER CABLE NORTHEAST LLC AND THE TOWN OF COLLINS**

**PLEASE TAKE NOTICE** that the Town Board of the **Town of Collins** will hold a Public Hearing on Monday, September 9, 2019 at 7:30 p.m. at the Collins Town Hall, 14093 Mill Street, Collins, New York regarding granting a cable television franchise agreement by and between the **Town of Collins** and Time Warner Cable Northeast LLC, I/k/a Charter Communications.

A copy of the agreement is available for public inspection during normal business hours at the **Town of Collins** Clerk's office, 14093 Mill Street, Collins, New York. At such public hearing, all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary.

Dated: August 5, 2019  
By Order of the Town Board  
Becky Jo Summers, Town Clerk

**RESOLUTION: CLOSE PUBLIC HEARING ON CABLE TELEVISION FRANCHISE AGREEMENT**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the Public Hearing on Cable Television Franchise Agreement, at \_\_\_\_\_ PM.

**RESOLUTION: APPROVE 2019 BUDGET MODIFICATION**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following 2019 Budget Modification.

**DB Fund:**

Transfer From:

DB915 Assigned Unappropriated Fund Balance \$58,000.00

Transfer To:

DB5110.400 Transportation-Contractual \$58,000.00

**RESOLUTION: ACCEPT JULY 2019 SUPERVISORS' REPORT**

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the Town of Collins Supervisor's Report as submitted, for the month of July 2019.

**RESOLUTION: APPROVE CABLE TELEVISION FRANCHISE AGREEMENT**

WHEREAS, an application has been duly made to the Board of the **Town of Collins, County of Erie**, New York, by **Time Warner Cable Northeast LLC**, I/k/a Charter Communications, a limited liability company organized and existing in good standing under the laws of the State of Delaware doing business at 2604 Seneca Avenue, Niagara Falls, NY 14305, for the approval of a renewal agreement for Time Warner Cable's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission, and

WHEREAS, the Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings, and

WHEREAS, a public hearing was held in the Town of Collins, New York on September 9, 2019 at 7:30 P.M. and notice of the hearing was published in the Dunkirk Observer on \_\_\_\_\_, 2019.

**NOW, THEREFORE BE IT RESOLVED**, the Board of the Town of Collins finds that:

1. Time Warner Cable Northeast LLC has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Time Warner Cable Northeast LLC has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
3. Time Warner Cable Northeast LLC can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

**BE IT FURTHER RESOLVED** that the Board of the **Town of Collins** hereby grants the cable television franchise of Time Warner Cable Northeast LLC and the **Town of Collins** for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

**BE IT FURTHER RESOLVED** that the Board of the **Town of Collins** hereby confirms acceptance of this Franchise Renewal Agreement.

**RESOLUTION: SET DATE FOR PUBLIC HEARING ON 2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ELIGIBLE PROJECTS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ to set a public hearing on October 15, 2019 at 7:30 pm to discuss 2020 Community Development Block Grant eligible projects.

**NOTICE OF PUBLIC HEARING  
FOR TOWN OF COLLINS  
FEDERAL COMMUNITY DEVELOPMENT FUNDS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **Tuesday, October 15, 2019 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street regarding the use of Federal Community Development funds on the Town of Collins.

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins' selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 9, 2019.

**RESOLUTION: APPROVE HIGHWAY DEPARTMENT TO CUT TREES IN COLLINS CENTER CEMETERY**

WHEREAS, the Collins Center Cemetery Association Board of Directors in a letter dated 8/14/19, has made a request of the Collins Town Board to supply assistance for the removal of one 8-inch maple tree and to trim limbs on two catalpa trees within the Collins Center Cemetery, and

WHEREAS, NYS General Municipal Law §165-a adopted in 2010 allows municipal corporations to provide funding, goods/or services to a public cemetery corporation, and

WHEREAS, the Collins Town Board wishes to assist the C. C. Cemetery Association with this matter.

NOW BE IT RESOLVED, that the Collins Town Board hereby approves the Town of Collins Highway Department's assistance in the removal of one 8-inch tree and trimming limbs from two catalpa trees within the Collins Center Cemetery.

**RESOLUTION: ADVERTISE FOR WINTER RECREATION STAFFING**

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and

WHEREAS, the Recreation Program requires a Recreation Supervisor and Recreation Attendants to oversee the participants activities.

NOW, THEREFORE BE IT RESOLVED, the Collins Town Board approve the following ad to be placed in the Springville Journal and the Gowanda/Lakeshore Pennysaver & News, to run for one printing each, the week of September 20, 2019 and shall require all applications to be delivered to the Collins Town Clerk no later than 4pm, Friday, September 27, 2019.

Applications are available at the Collins Town Clerk's Office, Town website at [www.townofcollins.com](http://www.townofcollins.com) or Youth Recreation Facebook Page.

The Town of Collins is accepting applications for  
RECREATION SUPERVISOR & ATTENDANTS for its WINTER PROGRAM.  
These positions are open to all area residents, High School Graduates, or GED Recipients.  
Must be available weekends. Preference given to Town of Collins residents.

Applications are available Monday-Friday at the  
Collins Town Hall, 14093 Mill St., Collins NY  
or on the Town website (www.townofcollins.com).  
Applications will be accepted until Friday, September 27, 2019 by 4:00 PM.

**RESOLUTION: APPROVE NEW TOWN EMPLOYMENT APPLICATION FORM**

WHEREAS, the Collins Town Board desires to update its' Application for Employment form to comply with all Federal, State/or Local Laws and Regulations, and

WHEREAS, the Board engaged Public Sector HR Consultants LLC to develop the new form.

NOW, BE IT RESOLVED, that the Collins Town Board hereby approves the Application for Employment form developed by Public Sector HR Consultants LLC and require that it be used by all applicants seeking any employment position with the Town of Collins.

**RESOLUTION: APPOINT ASSESSOR TO A SIX YEAR TERM**

WHEREAS, the appointed assessor terms expire September 30, 2019 in New York State, with the next six-year term to begin October 1, 2019 and end September 30, 2025, and

WHEREAS, the Collins Town Board advertised for applicants for appointment to the assessor portion, receiving four applicants who were subsequently interviewed.

NOW, BE IT RESOLVED, that the Collins Town Board hereby appoints \_\_\_\_\_ to the position of Appointed Assessor for the Town of Collins for the six year term to begin on October 1, 2019 and to end on September 30, 2025.

**RESOLUTION: ENTER INTO EXECUTIVE SESSION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to enter into an executive session at \_\_\_\_\_ PM to discuss the appointment for the position of appointed Town Assessor.

**RESOLUTION: RETURN TO REGULAR SESSION**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to return to regular session at \_\_\_\_\_ PM.