

A Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 10<sup>th</sup> day of August 2020.

Present:	Kenneth Martin, Supervisor	Jane Sion, Councilman
	Mary Stelley, Councilman	Becky Jo Summers, Town Clerk
	James Hotnich, Councilman	Susan Gamel, Bookkeeper
	Jacquelyn McLean, Councilman	James Musacchio, Attorney

Also Present: Thomas Siegle DCO, Candace Termer

Supervisor Martin called the meeting to order at 7:09 PM with the pledge to the Flag.

Resolution # 154: **AGENDA APPROVAL**

Motion made by Councilman Hotnich seconded by Councilman Sion to approve the agenda after deleting the resolution to declare the Collins Town Board as lead agency for SEQR review of the proposed Omni Navitas Community Solar Project.

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

Resolution #155: **MINUTES APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the minutes of the July 13, 2020 meeting.

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin,
	Nay	0	

**Reports of Department Heads and committees**

Code Enforcement handed out their July monthly report of six building permits.

Dog Control submitted his last five monthly reports.

Highway and Transfer Station report was read by the Supervisor.

Parks department has been mowing and has sealed most of the Collins park walking path.

Town Clerk had sales in July of \$ 5,555.00 with the Town's portion \$ 5,383.50.

Water department report was read by the Supervisor.

**Board Reports**

Councilman McLean worked on face book, the website, the Bicentennial meeting, had discussions with residents about the LKP Center and reviewed the vouchers.

Councilman Sion attended the prison advisory meeting and reviewed the vouchers.

Councilman Hotnich attended the prison advisory meeting, checked the progress of the Hillview Road water line project and reviewed the vouchers.

Councilman Stelley updated the website, spoke with a resident regarding the water project, attended the prison advisory meeting and reviewed the vouchers.

Supervisor Martin attended the Gowanda Fire Truck and Helo Pad dedication.

**Old Business**

1. Resolution to accept June 2020 Supervisor's reports

RESOLUTION # 156: **ACCEPT 2020 SUPERVISOR'S REPORT**

Motion made by Councilman Stelley and seconded by Councilman Hotnich to accept the Town of Collins Supervisor's Reports as submitted, for the month of June 2020.

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

**New Business**

1. Resolution needed to approve the service contract with Austin Locksmithing and Security, Inc for Town Hall and LKP Community center annual inspections

RESOLUTION: # 157: **APPROVE SERVICE CONTRACT WITH AUSTIN LOCKSMITHING AND SECURITY, INC FOR TOWN HALL AND LKP COMMUNITY CENTER ANNUAL INSPECTIONS**

Motion made by Councilman Hotnich and seconded by Councilman McLean that the Town of Collins enter into a five year service contract agreement with Austin Locksmithing and Security, Inc to annually test and inspect the alarm systems at the Collins Town Hall and the LKP Community Center with a first year cost of \$575.00 and subject to annual rate increases not to exceed nine percent per year, and that the Collins Supervisor is authorized to sign the agreement.

ADOPTED           Aye    5    McLean, Sion, Hotnich, Stelley, Martin  
                          Nay    0

2. Resolution needed to approve payment application No. 1 to The State Group Industrial (USA) Ltd for the highway barn electrical upgrades project

RESOLUTION: # 158: **APPROVE PAYMENT APPLICATION NO. 1 TO The STATE GROUP INDUSTRIAL (USA) LTD FOR THE HIGHWAY BARN ELECTRICAL UPGRADES PROJECT**

Motion made by Supervisor Martin and seconded by Councilman Sion that the following resolution is:

ADOPTED           Aye    5    McLean, Sion, Hotnich, Stelley, Martin  
                          Nay    0

WHEREAS, the contractor for the Highway Barn Electrical Upgrades Project, The State Group Industrial (USA) Ltd, has submitted progress payment application No. 1, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves payment application No. 1 in the amount of \$19,099.60 minus \$954.98 in retentions yielding a payment of \$18,144.62, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

3. Resolution needed to approve professional services agreement with MDA Consulting Engineers, PLLC for review of proposed Onmi Navitas Community Solar Project

A SEQR and site plan review has to be done. Cost would be approximately \$1,000.00 for site plan review and \$2,000.00 for the SEQR review and the cost will be passed along to the solar company. In 2014, the Solar Law of the Town of Collins was passed, and the special use permit fee was set at \$5,000.00 and the building permit fee was set at \$.025 per square foot.

There are three gas wells on the property and they have to be dealt with before the project can go forward.

Supervisor Martin will give contact information for Cory McCandless of Omni Navitas to Attorney Musacchio and he will let her know the application fee has to be paid. There are too many ifs on this project.

The Town Board took no action at this time on the professional services agreement proposed by MDA Consulting Engineers, PLLC.

Discussion

1. A CDBG public hearing will need to be scheduled shortly. Some ideas are road drainage and handicap restrooms at the LKP Community Center. Councilman Hotnich asks if the LKP parking lot could be added to the project? Councilman Hotnich, Supervisor Martin and Highway Superintendent Waterman will meet.

2. Supervisor Martin received a telephone call regarding two dead trees in the park. They are not sure if they are the town's or the residents.

3. The Little Einstein program at the LKP. Courtney Leith moved to Springville and is selling the program, which is a private entity. They meet half days and the rent is \$200.00 per month.

Candace Termer stated if the LKP cannot open to town's people then this program should not be able to open. Who would be doing the cleaning? Attorney Musacchio said they should not open until further notice.

(8:05pm Attorney Musacchio left the meeting.)

Councilman Hotnich suggested they not be able to open until school opens. Councilman Stelley suggested talking with the new person on what they plan to do. Supervisor Martin will call Ms. Leith to get the information on the new person then call her.

Resolution # 159: **ABSTRACT APPROVAL**

Motion by Councilman Hotnich seconded by Councilman Sion that the bills be paid on abstract #8 for 2020 dated August 10, 2020 for listed vouchers # 429 – 490 for \$ 164,915.38:

General – Townwide	8,947.23	Special Refuse Fund	3,519.57
General – Part Town	1,422.95	Water District # 1	1,920.96
Highway	129,653.19	Water District # 3	386.44
Highway Electrical Upgrades	18,144.62	Water District #4	<u>1.74</u>
Special Lighting	918.68	Total	\$ 164,915.38

ADOPTED      Aye    5    McLean, Sion, Hotnich, Stelley, Martin  
                       Nay    0

Budget process: for the last two years the hourly employees received a \$ .70 per hour raise and the salaried received a 3% increase.

Sales tax has been down, CHPS may be reduced by 20%, not sure if Pave NY will be funded.

Budget requests will be distributed and have to be returned by August 31<sup>st</sup>.

Budget workshops will be set at the September 14<sup>th</sup> meeting.

Councilman McLean suggests a speaker system for the courtroom. Sue Gamel suggested acoustical cushions on the walls.

With no further business, on a motion of Councilman Hotnich seconded by Councilman Sion the meeting was adjourned at 8:25 pm.

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Becky Jo Summers, Town Clerk