

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 17<sup>th</sup> day of June 2019.

Present: Kenneth Martin, Supervisor Jackie McLean, Councilman  
Mary Stelley, Councilman Becky Jo Summers, Town Clerk  
Sara Jane Sion, Councilman

Absent: James Hotnich, Councilman

Others Present: Candace Termer; Chris Jeanniton

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 140: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the agenda as presented.

ADOPTED Aye 4 McLean, Sion, Stelley, Martin  
Nay 0

Resolution # 141: **MINUTES APPROVAL**

Motion made by Councilman Sion seconded by Councilman McLean to approve the minutes of the June 3, 2019 town board meeting.

ADOPTED Aye 4 McLean, Sion, Stelley, Martin,  
Nay 0

Resolution # 142: **ABSTRACT APPROVAL**

Motion by Councilman McLean seconded by Councilman Sion that the bills be paid on abstract #12 for 2019 dated June 17, 2019 for listed vouchers #375 – 434 for \$ 77,260.05:

General – Townwide	17,656.47	Water District # 1	17,607.40
General – Part Town	1,680.29	Water District # 3	5,354.30
Highway	28,346.02	Water District # 4	445.17
Special Lighting	886.71	Total	\$ 77,260.05
Special Refuse	5,283.69		

ADOPTED Aye 4 McLean, Sion, Stelley, Martin  
Nay 0

Old Business

1. Resolution to accept the Supervisors February and March 2019 reports

RESOLUTION # 143: **ACCEPT FEBRUARY AND MARCH 2019 SUPERVISOR'S REPORT**

Motion made by Councilman Stelley and seconded by Councilman Sion to accept the Town of Collins Supervisor's Report as submitted for the months of February and March 2019.

ADOPTED Aye 4 McLean, Sion, Stelley, Martin  
Nay 0

2. Resolution - Accept Town Justices 2018 Audit Report

RESOLUTION # 144: **ACCEPT TOWN JUSTICES 2018 AUDIT REPORT**

Motion made by Councilman McLean and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 4 McLean, Sion, Stelley, Martin  
Nay 0

WHEREAS, the N.Y.S. Unified Court System's "Action Plan" for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and

village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited, and

WHEREAS, the Collins Town Board has retained the firm of Freed Maxick, CPA's to audit the towns financial records, including those of the two (2) town justices.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the records of Town Justices Walter Cain and Brian Gernatt have been audited and that the Town Board hereby accepts the audit report for the year 2017, as prepared by Freed Maxick CPA's.

3. Resolution to approve 2019 budget modification/ transfer

RESOLUTION # 145: **APPROVE 2019 BUDGET MODIFICATIONS & TRANSFERS**

Motion made by Supervisor Martin, seconded by Councilman Sion to approve the following 2019 Budget Modification is:

ADOPTED	Aye	4	McLean, Sion, Stelley, Martin
	Nay	0	

**A Fund:**

Transfer From:

A1940.400 Contingency \$580.00

Transfer To:

A6772.410 Programs for the Aging-Van Exps \$580.00

New Business

1. Discussion on Town Board meeting schedule for remainder of 2019 - The Supervisor would like to try having only one meeting a month for the rest of the year. It was felt it would be better to have the meetings on the second Monday of each month. We have been having only one meeting a month for July and August for a few years.

The July meeting will be on July 1<sup>st</sup> as scheduled. The meetings for the rest of the year will be on: Monday August 12<sup>th</sup>; Monday September 9<sup>th</sup>; Tuesday October 15<sup>th</sup>; Tuesday November 12<sup>th</sup> and Monday December 9<sup>th</sup>.

2. Discussion of town vendor fees/forms – the special event vendor fee was set at \$20.00 for the season for Liberty Fest.

3. Discussion on voucher instruction sheet – the board went through the sheet and made some changes. New sheet will be looked at the next board meeting.

The quotes for concrete work for the library will be gone over at the next building committee meeting.

New Topics

The AIM funding has been eliminated.

New York State will start taxing internet sales.

Employees will receive paid leave of up to three hours to vote.

With no further business, on a motion of Councilman Sion seconded by Supervisor Martin the meeting was adjourned at 7:51 pm.

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Becky Jo Summers, Town Clerk