

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 6th day of May 2019.

Present: Kenneth Martin, Supervisor Jackie McLean, Councilman
 Mary Stelley, Councilman Becky Jo Summers, Town Clerk
 James Hotnich, Councilman James Musacchio, Attorney
 Sara Jane Sion, Councilman

Others Present: John Mills Erie County Legislator; Karen Howard from Senator Gallivan's office; Thomas Siegle; Margaret Degenfelder; Candee Termer and Chris Jeanniton

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 117: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Sion to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

Resolution # 118: **MINUTES APPROVAL**

Motion made by Supervisor Martin seconded by Councilman Hotnich to approve the minutes of the April 15, 2019 town board meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin,
 Nay 0

Resolution # 119: **ABSTRACT APPROVAL**

Motion by Councilman McLean seconded by Councilman Hotnich that the bills be paid on abstract #9 for 2019 dated April 1, 2019 for listed vouchers #272 – 315 for \$ 40,621.17:

General – Townwide	21,080.11	Water District # 1	402.30
General – Part Town	10,279.46	Water District # 3	184.42
Highway	7,702.85	Water District # 4	.92
Special Lighting	964.10	Total	\$ 40,621.14
Special Refuse	6.98		

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

Guest – Erie County Legislator John Mills stated he still donates to the Libraries in his district. Sahlens will donate hotdogs for the Hot Dog Roast in June. Mr. Mills is trying to get more road work done. Erie County has been spending less money each year than what was budgeted.

Karen Howard from Senator Gallivan's office asked if there were any issues to be taken back to the Senator.

Departmental Reports

Assessor sent a resume and list of her duties to the Board.

Attorney Musacchio finished up the Local Law No 1 of 2019.

Bicentennial committee submitted their monthly report.

Building and Grounds committee submitted their monthly report and stated the old water office is being renovated to become the new Code Enforcement office.

Code Enforcement Officer submitted their monthly report, is working on the grange building and will get a list of properties with foundations that have not been filled in yet.

Dog Control Officer Thomas Siegle submitted his monthly report.

Highway report was read by the Supervisor: spoke with Bill Heim on specs on the proposed highway building; stated on the Armes Court paving project.

Trash day filled one compactor, three open tops, six electronic bins and some holes in the driveway were fixed.

Parks Department – swings are up, portables have been delivered and trash cans were set out.

Town Clerk reported April sales of \$ 4,977.15 with the Town's portion \$ 4,627.25. So far, \$2,359,342.80 in taxes has been received out of a total of \$2,605,936.49. Balance remaining is \$250,430.46 without penalties.

Board Reports

Councilman McLean attended senior's luncheons; Liberty Fest meeting; Bicentennial meeting; attended interviews and reviewed the vouchers.

Councilman Sion attended the senior's luncheons; Southtowns Planning meeting; Liberty Fest meeting and reviewed the vouchers.

Councilman Hotnich attended the senior's luncheons and reviewed the vouchers

Councilman Stelley attended the Prison Advisory Board meeting; attended the Liberty Fest meeting and attended the interviews.

Supervisor attended the Prison Advisory Board meeting; attended the Rural Transit driver's dinner; attended the Southtowns Community Enhancement meeting and the Assoc. of Erie County Govts meeting.

Old Business

1. Discussion on new maintenance storage building – project started about six years ago. We received an engineering proposal of \$90,000.00 for the project which was higher than thought. Highway Superintendent will get an estimate for Bill Heim for the building only, no site work.

2. Resolution to approve engineering services contract for highway building electric upgrade

RESOLUTION # 120: **APPROVE ENGINEERING SERVICES CONTRACT FOR HIGHWAY BUILDING ELECTRIC UPGRADE**

Motion made by Councilman McLean and seconded by Councilman Sion that the following is:

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

WHEREAS, insufficient electrical capacity exist at the Town's Highway Building to supply power for proposed upgrades to the air compressor and welding systems and to supply power to the proposed new storage building, and

WHEREAS, the Town of Collins wishes to upgrade the existing undersized 208V 200A three phase electrical service to the Highway Building to a 480V 200A three phase service, and

WHEREAS, the Town wishes to incorporate a natural gas standby generator for full facility backup into this electrical service upgrade project.

NOW LET IT BE RESOLVED, that the Collins Town Board hereby approves the agreement with Wm Schutt Associates to design, put out to bid and provide part-time resident inspection services for a project to upgrade the electrical service to the Highway Building and to install a standby generator at a cost of \$12,250.00 and that the Town Supervisor be authorized to sign the agreement, subject to review of the proposed engineering agreement by the town attorney

New Business

1. Resolution to appoint 2019 summer beautification employees

RESOLUTION # 121: **APPOINT 2019 SUMMER BEAUTIFICATION EMPLOYEES**

Motion made by Councilman McLean and seconded by Councilman Stelley that the following resolution is:

ADOPTED	Aye	5	McLean, Sion, Hotnich, Stelley, Martin
	Nay	0	

WHEREAS, the Town of Collins sponsors a Summer Beautification program to assist in maintaining the Town parks, cemeteries and other Town property and

WHEREAS, the Town wishes to fill the positions necessary for this program and

WHEREAS, the Town advertised for the position of Summer Beautification Employee and the Personnel Committee interviewed the four (4) applicants responding to this ad.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board follow the recommendations of the Personnel Committee, and hire the following applicants as employees for the 2019 Summer Beautification Program: Christopher Husul to be employed effective May 7, 2019. Scott J. Pfeifer, Denver J. Smith and Jennah L. Stelley effective May 20, 2019. All to be paid at a rate of \$11.10 per hour.

Executive Session to discuss the employment history of a particular person

RESOLUTION # 122: ENTER INTO EXECUTIVE SESSION

Motion by Supervisor Martin seconded by Councilman McLean to enter into an executive session at 8:16 pm to discuss the employment history of a particular person.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

RESOLUTION # 123: RETURN TO REGULAR SESSION

Motion by Councilman Stelley seconded by Councilman Hotnich to return to regular session at 9:02 pm.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

With no further business, on a motion of Councilman Hotnich seconded by Councilman Sion the meeting was adjourned at 9:04 pm.

Becky Jo Summers, Town Clerk