

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 1ST day of April 2019.

Present: Kenneth Martin, Supervisor Jackie McLean, Councilman
 Mary Stelley, Councilman Becky Jo Summers, Town Clerk
 James Hotnich, Councilman Peter Waterman, Highway Superintendent
 James Musacchio, Attorney

Absent: Sara Jane Sion, Councilman

Others Present: Thomas Siegle; Margaret Degenfelder; Holly Martindale; Candee Termer and Chris Jeanniton

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 98: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman McLean to approve the agenda as presented.

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

Resolution # 99: **MINUTES APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the minutes of the March 18, 2019 town board meeting.

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin,
 Nay 0

Resolution # 100: **ABSTRACT APPROVAL**

Motion by Councilman Hotnich seconded by Councilman McLean that the bills be paid on abstract #7 for 2019 dated April 1, 2019 for listed vouchers #185 – 218 for \$ 60,535.28:

General – Townwide	13,316.35	Water District # 3	5,258.23
General – Part Town	582.24	Water District # 4	<u>3,610.98</u>
Highway	21,028.38	Total	\$ 60,535.28
Water District # 1	16,739.10		

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

Departmental Reports

Attorney Musacchio worked on the flood damage prevention local law.

Code Enforcement Officer had no monthly report to submit. No permits were issued.

Dog Control Officer Thomas Siegle submitted his monthly report and reminded all he will be attending a seminar on April 12th.

Highway reported town roads will be oiled and chipped this year. Our labor force will do both the fire company lots mid-June. Sweeping roads, hauling chip stone, start Armes Court soon, received a quote to remove eight trees and will work on Gowanda Zoar Road where water comes down the hill to Armes Court.

Trash day filled one compactor, three open tops and four electronic bins.

Parks Department will coat the park walkway this year and will advertise for parks workers.

Highway Superintendent Peter Waterman appointed F. Howard Lamb as Parks Crew Chief.

Youth Recreation report was read

Town Clerk reported March sales of \$ 4,690.50 with the Town's portion \$ 3,559.07. So far, \$2,303,065.65 in taxes has been received out of a total of \$2,605,936.49. Balance remaining is \$302,870.84 without penalties.

Board Reports

Councilman McLean attended NEST meeting, senior's luncheons; attended Recreation Department meeting, Liberty Fest meeting; and reviewed the vouchers.

Councilman Hotnich attended the senior's luncheons, and reviewed the vouchers.

Councilman Stelley reviewed the vouchers, updated the website and attended the Liberty Fest meeting and met with Recreation on some issues.

Supervisor Martin reported receiving checks for sales tax and a dividend check from our insurance, attended the Supervisors and Mayors meeting and the Assoc. of Erie County Govts meeting.

New Business

1. Purchase new 2019 Ferris riding lawnmower

RESOLUTION # 101: PURCHASE OF A NEW 2019 FERRIS RIDING LAWNMOWER

Motion made by Councilman Stelley and seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Collins Town Board has decided to maintain a fleet of four (4) self-propelled riding mowers to maintain town properties and to replace the oldest mowers with new mowers on a rotating schedule, and

WHEREAS, the Town of Collins Five Year Capital Purchase Plan includes a 2019 purchase of a new lawnmower for the Parks Department.

THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the purchase of a new 2019 Ferris 61-inch Pro Cut 3 Wheel Front Mount Mower Model #73003 Serial #4000023633 with a 24hp Kawasaki engine for a purchase price of \$8,699.00 from Lamb and Webster, Inc., 601 West Main Street, Springville, NY 14141 through the Briggs & Stratton Corporation Ferris Direct Dealer Bid Assistance Program.

2. Set Public Hearing on Proposed Local Law No. 1 of 2019 for "Flood Damage Prevention Instructions"

RESOLUTION # 102: SET PUBLIC HEARING ON PROPOSED LOCAL LAW NO. 1 OF THE YEAR 2019 - "FLOOD DAMAGE PREVENTION INSTRUCTIONS"

Motion made by Councilman Stelley and seconded by Councilman McLean to set a Public Hearing on the Proposed Local Law No. 1 of the year 2019 - "Flood Damage Prevention Instructions" for April 15, 2019 at 7:30 PM.

**NOTICE OF PUBLIC HEARING
ON PROPOSED LOCAL LAW NO. 1 OF THE
YEAR 2019 FOR THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that pursuant to Section 20 of the Municipal Home Rule Law, a public hearing will be held before the Town Board of the Town of Collins, New York, at the Town Hall, 14093 Mill Street, Collins, New York, on **Monday, April 15, 2019, at 7:30 p.m.** to consider the following:

Town of Collins Proposed Local Law No. 1 - 2019: The New York State Department of Environmental Conservation has drafted a model local law for flood damage prevention instructions and is designed to comply with the floodplain management requirements of the National Flood Insurance Program contained in 44 CFR 60.3 (b, c & d).

If adopted by the Town Board, this Local Law after being filed with the Secretary of State shall become effective on May 1, 2019. Copies of the Proposed Local Law are available in the Collins Town Clerk's Office. All interested parties may attend and be heard.

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

3. Resolution to designate co-chairs of the Liberty Fest Committee with authority to expend funds
RESOLUTION # 103: **DESIGNATE CO-CHAIRS OF THE LIBERTY FEST COMMITTEE WITH AUTHORITY TO EXPEND FUNDS**

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Town of Collins holds an annual Liberty Fest celebration in July and has set up a committee to conduct the planning for the event.

NOW LET IT BE RESOLVED, that Mary Stelley and Jackie McLean be designated Co-Chairs of the Liberty Fest Committee, with the authority to spend funds allocated to this celebration in the 2019 Budget and funds expected to be raised by select events.

4. Resolution to designate Lead Agency status for SEQR review for the adoption of the Erie County Parks Master Plan update

RESOLUTION # 104: **DESIGNATION OF LEAD AGENCY STATUS FOR SEQR REVIEW FOR THE ADOPTION OF THE ERIE COUNTY PARKS MASTER PLAN UPDATE**

Motion made by Councilman Hotnich and seconded by Councilman McLean that the following resolution is:

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, Erie County has embarked on an update of its' Erie County Parks Master Plan, and

WHEREAS, the Town of Collins has been identified as a potential interested / involved agency, and

WHEREAS, Erie County acting through the Department of Environment and Planning has identified this project as a Type I Action for the purpose of SEQR, has completed a Full Environmental Assessment Form, and wishes to declare Lead Agency and conduct a coordinated review of the Erie County Parks Master Plan Update.

THEREFORE BE IT RESOLVED that the Collins Town Board hereby concurs that the Erie County Department of Environment and Planning be designated as SEQR Lead Agency for review of the proposed Erie County Parks Master Plan Update.

5. Resolution to Advertise for Summer Beautification Employees

RESOLUTION # 105: **APPROVE AD FOR SUMMER BEAUTIFICATION EMPLOYEES**

Motion made by Councilman Stelley and seconded by Councilman Hotnich to approve placing the following ad in the *Gowanda/Lakeshore Pennysaver & News* and the *Springville Journal* for the April 13, 2019 and April 20, 2019 issues.

ADOPTED Aye 4 McLean, Hotnich, Stelley, Martin
 Nay 0

Summer Positions:

The Town of Collins is accepting applications for
Seasonal Beautification Laborers.

Positions are open to all residents 18 years and over.

Applications are available Monday – Friday at the
Collins Town Hall, 14093 Mill St, Collins, NY or on the

Town's Website (www.townofcollins.com).

Applications will be accepted at the Town Clerk's Office

Until April 26, 2019 at 4:00 PM.

Preference given to Town of Collins residents.

New Topics

1. Meeting schedule - Suggested going down to one meeting per month. Discussion on whether to have the meeting on the first Monday or the second Monday. We want to be able to include as many vouchers from the end of the previous month on the abstract. Think it over and will decide at the next meeting.
2. Security cameras were suggested to be installed at the LKP Community Center. Doug Martindale will check with Austin.

With no further business, on a motion of Councilman Hotnich seconded by Councilman Stelley the meeting was adjourned at 8:22 pm.

Becky Jo Summers, Town Clerk