

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 8th day of March 2021.

Present: Kenneth Martin, Supervisor Jane Sion, Councilman
 Mary Stelley, Councilman Becky Jo Summers, Town Clerk
 James Hotnich, Councilman James Musacchio, Attorney
 Jacquelyn McLean, Councilman

Also Present: Thomas Siegle, Howie Lamb, Candy Termer, Peter McAuliffe

Supervisor Martin called the meeting to order at 7:07 PM with the pledge to the Flag.

Resolution # 90: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman Hotnich to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

Resolution # 91: **MINUTES APPROVAL**

Motion made by Councilman Hotnich, seconded by Councilman McLean to approve the minutes of the February 8th meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin,
 Nay 0

RESOLUTION # 92: **APPROVE BUDGET MODIFICATIONS AND TRANSFERS**

Motion made by Councilman McLean and seconded by Councilman Hotnich to approve the following Budget Modification and Transfers for Budget Year 2020 and 2021:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

2020 Budget

A FUND

Increase:	A5010.400 Transportation Admin Contractual	\$ 58.80
Increase:	A5132.440 Highway Telephone	\$ 55.61
Decrease:	A1940.400 Contingency	\$ 114.41

SW1 FUND

Increase:	SW1-8330.200 Water Purification Equipment	\$ 55.91
Increase:	SW1-8330.400 Water Purification Contractual	\$ 430.18
Increase:	SW1-8330.410 Water Purification Contrl Testing	\$ 480.50
Decrease:	SW1-8320.411 Source of Supply, Power	\$ 966.59

SW3 Fund

Increase:	SW3-8310.415 Water Admin Office	\$ 101.45
Increase:	SW3-8330.410 Water Purification Testing	\$ 639.00
Decrease:	SW3-8310.125 Water Admin Personnel	\$ 740.45

SW4 Fund

Increase:	SW4-8310.416 Water Admin Office	\$ 6.32
Decrease:	SW4-8310.426 Water Admin Office Collection of Bills	\$ 6.32

2021 Budget

A FUND

Increase:	A1910.400 Unallocated Insurance	\$1,064.00
Decrease:	A1940.400 Contingency	\$1,064.00

Resolution # 93: **ABSTRACT APPROVAL**

Motion by Councilman McLean seconded by Councilman Sion that the bills be paid on abstract #3 for 2021 dated March 8, 2021 for listed vouchers # 71 – 153 for \$ 390,023.15:

General – Townwide	18,150.37	Special Refuse Fund	1,164.35
Highway	56,698.38	Water District # 1	37,420.26
Highway Electrical Upgrades	2,274.20	Water District # 3	6,459.31
Collins Fire District	244,766.62	Water District # 4	<u>445.25</u>
Rosenburg Fire Dist.	21,380.00	Total	\$ 390,023.15
Special Lighting # 1	1,264.41		
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

Reports of Department Heads and Committees

Attorney Musacchio has been working on the Solar Farm issue and the Highway Superintendent vacancy.

Bicentennial committee submitted their report which was read by the Supervisor.

Building and Grounds committee minutes were read.

Dog Control's report was read covering two calls for last month.

Highway and transfer station report was read.

Liberty Fest will not happen this year.

Town Clerk reported sales of \$3,607.40 with the Town's portion of \$3,531.78 and \$488,048.25 in taxes was collected.

Water report was read.

Town Board Reports

Councilman McLean attended the Bicentennial meeting, updated the laptop, met with Sue Gamel, Bookkeeper, reviewed the vouchers and met with Renae on working on facetime.

Councilman Sion reviewed the vouchers.

Councilman Hotnich reviewed the vouchers, attended the building committee and met with Sue Gamel, Bookkeeper.

Councilman Stelley worked on Facebook, received emails from residents, reviewed the vouchers and updated the website.

Supervisor Martin worked on the charter franchise agreement, CJ Brown Engineering Firm will check the LKP on screening and air exchange, received a call regarding a use of hydrant permit, did a conference call with Armstrong Communications on bringing broadband to rural areas including the very southernmost part of the Town.

Old Business

1. Discussion regarding Omni Navitas Holdings, LLC proposed solar projects.

Ag & Markets response report will be out approximately March 15th. Information from Ag & Markets, who works with NYSERDA does not consider these arrays impactful on them as they are less than 30 acres. Councilman Hotnich would like to see that Ag & Markets letter that states, "no adverse impact" and that these two arrays are under the new program. The original acres were 35, now they are less than 30. Attorney Musacchio states that when the letter comes in the Town will go over it.

Omni would like to have an information session at the Town Hall and a public hearing/special meeting moving the project along.

Supervisor Martin said to wait until we get the letter from Ag & Markets then a public meeting will be set. If need be, a special meeting can be set up within a few days.

Attorney Musacchio stated the neighboring communities need to receive a complete packet.

New Business

1. Resolution needed to approve the Agreement to Spend Highway Funds per §284 of the highway law.

RESOLUTION # 94: **APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS PER §284 OF THE HIGHWAY LAW**

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the Town Board hereby approves entering into an agreement with Collins Highway Superintendent Peter

Waterman for 2021 to spend Town Highway Funds, per §284 of the Highway Law, as read, and authorize the Town Board members to sign the agreement.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

2. Resolution needed to purchase a 2022 Mack Granite 64 FR Truck, body and plow equipment.

RESOLUTION # 95: **PURCHASE 2022 MACK GRANITE 64FR TRUCK, BODY AND PLOW EQUIPMENT**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, in the Town's Five-Year Capital Cost Plan the purchase of a new Tandem Snowplow Truck for the Highway Department is scheduled for the year 2022, and

WHEREAS, the Board has previously approved a Resolution to standardize it's Plow Trucks to Mack, and

WHEREAS, such Mack Truck is available per Onondaga County Heavy Truck Class 8 Statewide Contract #8996, through Vendor Beam Mack Sales and Service, Inc., 6260 E Molloy Road, E Syracuse, NY 13057, and

WHEREAS, the lead-time between ordering and delivery for a Truck and Plow assembly is approximately 9 months for the Cab and Chassis and 14 months for the Body and Snowplow equipment.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the purchase of a 2022 Mack Granite 64FR Truck with body and snowplowing equipment from Beam Mack Sales and Services, Inc. per quotation CONW2021000019A202 dated 02/22/2021 at a cost of \$232,282.32 and that the cost be paid from the 2022 Town Budget.

3. Resolution needed to approve an ad for summer beautification personnel

RESOLUTION # 96: **APPROVE AD FOR SUMMER BEAUTIFICATION PERSONNEL**

Motion made by Councilman McLean and seconded by Councilman Stelley to approve placing the following ad in the Gowanda/Lakeshore Penny Saver & News and the Springville Penny Saver for the March 20, 2021 and March 27, 2021 issues.

Summer Positions:

The Town of Collins is accepting applications for
Seasonal Beautification Laborers.

Positions are open to all residents 18 years and over.

Applications are available Monday – Friday at the
Collins Town Hall, 14093 Mill St, Collins, NY or on the
Town's Website (www.townofcollins.com).

Applications will be accepted at the Town Clerk's Office
Until April 2, 2021 at 4:00 PM.

Preference given to Town of Collins residents.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

4. Resolution needed to approve Engineering Services Agreement for the Town Library Roof Replacement Project.

RESOLUTION # 97: **APPROVE ENGINEERING SERVICES AGREEMENT FOR TOWN LIBRARY ROOF REPLACEMENT PROJECT**

Motion made by Councilman Stelley and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the roof of the Collins Town Library has developed several leaks, has many nails poking

up through the shingles and contains areas of decking which have been damaged by water, requiring the Library roof to be replaced.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves the Engineering Services Agreement with MDA Consulting Engineers, PLLC to provide design services, bidding services, general services during construction and construction observation services for the Collins Library Roof Replacement Project at a total estimated cost of \$11,000.00 and that the Town Supervisor be authorized to sign the agreement.

5. Resolution needed to close out and authorize the Supervisor sign the Certificate of Substantial Completion for the Highway Barn Electrical Upgrades Project

RESOLUTION # 98: CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE HIGHWAY BARN ELECTRICAL UPGRADES PROJECT

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Contractor for the Highway Barn Electrical Upgrades Project, The State Group Industrial (USA) Ltd, has completed the full scope of their work and a third-party Electrical Inspection has been made.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby declares that the project be closed out and that the Collins Supervisor be authorized to sign the Certificate of Substantial Completion which contains January 15, 2021 as the date of Substantial Completion, and that all retainage amounts are to be released to the Contractor.

6. Resolution needed to approve payment Application No. 5 (Final Payment) to The State Group Industrial (USA) for the Highway Barn Electrical Upgrades Project

RESOLUTION #99: APPROVE PAYMENT APPLICATION NO. 5 (FINAL PAYMENT) TO THE STATE GROUP INDUSTRIAL (USA) LTD FOR THE HIGHWAY BARN ELECTRICAL UPGRADES PROJECT

Motion made by Councilman Stelley and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Contractor for the Highway Barn Electrical Upgrades Project, The State Group Industrial (USA) Ltd, has submitted progress Payment Application No. 5, and

WHEREAS, MDA Consulting Engineers, PLLC has verified the quantities included in this Payment Application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Payment Application No. 5 (Final Payment) in the amount of \$7,769.55 which includes return of all retainage held on the project and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

Discussion on Highway Superintendent appointment

Peter Waterman resigned as Highway Superintendent effective March 20, 2021. Deputy Superintendent Mark Hobson will do the duties of the Superintendent as he cannot hold the position. A suggestion of increasing his deputy stipend. Supervisor Martin will talk with Mark Hobson.

Discussion on Public Employer Health Emergency Plan for the Town of Collins should be adopted by April 1st and the handbook policy would have to be changed.

With no further business, on a motion of Councilman Hotnich seconded by Councilman Sion the meeting was adjourned at 9:04 PM.