

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 9th day of December 2019.

Present: Kenneth Martin, Supervisor Jackie McLean, Councilman
 Mary Stelley, Councilman James Musacchio, Attorney
 Sara Jane Sion, Councilman Becky Jo Summers, Town Clerk
 James Hotnich, Councilman Susan Gamel, Bookkeeper

Others Present: Karen Howard from Senator Gallivan's office, Dick Agle, Zack Wilcox, Christopher Jeanniton, Deb Martin, Gene Degman, Charles Siegle and Tom Siegle Dog Control

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 211: **AGENDA APPROVAL**

Motion made by Councilman Hotnich seconded by Councilman Sion to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

Resolution # 212: **MINUTES APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the minutes of the November 12th meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin,
 Nay 0

Resolution # 213: **ABSTRACT APPROVAL**

Motion by Councilman Hotnich seconded by Councilman McLean that the bills be paid on abstract #18 for 2019 dated December 9, 2019 for listed vouchers #776 – 841 for \$ 150,196.28:

General – Townwide	42,341.69	Water District # 1	29,303.44
General – Part Town	4,357.84	Water District # 3	3,828.32
Highway	66,030.47	Water District # 4	21.85
Special Lighting	1,069.04	Total	\$ 150,196.28
Special Refuse	3,243.63		

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

Public Access

Karen Howard from Senator Patrick Gallivan's office was in attendance and asked if there were any issues for her to bring back to the Senator.

Christopher Jeanniton knows there are no sidewalk districts in the town but a number of them are in bad shape. Attorney Musacchio stated they were taxpayer paid and the state put them in years ago. Ms. Howard will speak to Senator Gallivan on this.

Department Reports

Attorney Musacchio reviewed the agreement for assessing services with the Town of Evans.

Bicentennial committee meeting report was given to the Supervisor and he will attend the next meeting.

Building Committee report was gone through by the Supervisor.

Dog Control report was read.

Recreation report was given to the board.

Town Clerk Summers reported November sales of \$ 4,908.50 with the town's portion \$ 3,788.80.

Board Reports

Councilman McLean interviewed for the recreation positions, attended the senior luncheons,

worked on inventory of all computers, reviewed the vouchers and spoke with Sam D'Amaro on recreation.

Councilman Sion attended the senior luncheons and reviewed the vouchers.

Councilman Hotnich reviewed the vouchers, met with the building committee and the engineer.

Councilman Stelley interviewed for the recreation position, updated the website and spoke with Sam D'Amaro on recreation.

Supervisor Martin received a call from Verizon to put a tower up on Route 39 towards Springville. The landowner wants to wait until after hunting season is over. The Quaker Street bridge is now open. The AIM payment will shortly be processed.

PUBLIC HEARING: 7:30 pm – 2020 Kennel Special-Use permits

RESOLUTION # 214: **OPEN PUBLIC HEARING ON THE 2020 DOG KENNEL SPECIAL-USE PERMITS**

Motion made by Councilman Hotnich, seconded by Councilman Sion to open the public hearing on the 2020 Dog Kennel Special-Use Permits at 7:30 PM.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing under Section 30.65 Kennels of the Town of Collins Municipal Code on the year 2020 Dog Kennel Special Use Permit applications for the following:

Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141

Karen Fedick, 13688 Brewer Road, Collins, NY 14034

Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034

Melody Espiosito, 4038 East Becker Road, Collins, NY 14034

Amy Constantine, 14996 South Quaker Road, Gowanda, NY 14070

A Public Hearing will be held on **Monday, December 9, 2019 at 7:30 p.m.** at the Town Hall, 14093 Mill Street, Collins, New York. The Town Board may, under Section 30.65 Kennel of the Town of Collins Municipal Code, impose conditions and restrictions upon said Dog Kennel Special Use Permit.

Attorney Musacchio read the notice of public hearing. Supervisor Martin explained that if a resident has four or more dogs they have to submit application to obtain a Dog Kennel Special Use Permit. Code Enforcement Officer Charles Siegle state all five properties are in compliance and he sees no reason they cannot be granted.

Supervisor Martin asked for any comments for or against the granting of the permits. None were heard.

RESOLUTION # 215: **CLOSE PUBLIC HEARING ON THE 2020 DOG KENNEL SPECIAL-USE PERMITS**

Motion made by Councilman Hotnich, seconded by Councilman Stelley to close the public hearing on the 2020 Dog Kennel Special-Use Permits at 7:36 PM.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

RESOLUTION # 216: **APPROVE 2020 DOG KENNEL SPECIAL-USE PERMITS**

Motion made by Supervisor Martin and seconded by Councilman McLean to approve the 2020 Dog Kennel Special-Use permits for the following applicants:

Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141

Karen Fedick, 13688 Brewer Road, Collins, NY 14034

Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034

Melody Espiosito, 4038 East Becker Road, Collins, NY 14034

Amy Constantine, 14996 South Quaker Road, Gowanda, NY 14070

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

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Old Business

1. Resolution to approve 2019 budget modifications

RESOLUTION # 217: APPROVE 2019 BUDGET MODIFICATIONS

Motion made by Councilman Stelley, seconded by Councilman Sion to approve the following 2019 Budget Modifications.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

A Fund:

Transfer From:

A-1940.400 Contingency \$2,000.00
A-1940.400 Contingency \$ 79.15

Transfer To:

A1440.400 Engineering Contractual \$2,000.00
A3310.200 Traffic Control Equipment \$ 79.15

SR Fund:

Transfer From:

SR-8160.410 Garbage Bag Purchase \$ 768.00

Transfer To:

SR-8160.400 Refuse Contractual \$ 768.00

SW1 Fund:

Transfer From:

SW1-8330.400 Contractual \$ 189.68
SW1-9010.810 Employee Retirement \$.27

Transfer To:

SW1-8330.410 Contractual-Tsting \$ 189.68
SW1-9040.810 Employee Comp Ins \$.27

SW3 Fund:

Transfer From:

SW3-8330.400 Contractual \$ 176.67
SW3-1420.450 Legal \$.01
SW3-8340.400 Contractual \$3,200.00

Transfer To:

SW3-8330.410 Contractua Tstng \$ 176.67
SW3-9710.751 Filtration Bond Int \$.01
SW3-8320.400 Contractual \$3,200.00

SW4 Fund:

Transfer From:

SW4-8310.426 Collection of Bills \$ 4.28

Transfer To:

SW4-8310.416 Office Expenses \$ 4.28

2. Resolution to accept the October 2019 Supervisor's report

RESOLUTION # 218: ACCEPT OCTOBER 2019 SUPERVISORS' REPORT

Motion made by Councilman Hotnich and seconded by Councilman McLean to accept the Town of Collins Supervisor's Report as submitted, for the month of October 2019.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

New Business

1. Change the hourly rate of pay for the custodian position

RESOLUTION # 219: CHANGE THE HOURLY RATE OF PAY FOR THE CUSTODIAN POSITION

Motion made by Councilman Hotnich seconded by Councilman McLean that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, it is the responsibility of the Town of Collins Board to fill the position of custodian, and

WHEREAS, the Town of Collins wishes to remain competitive in hiring.

NOW, THEREFORE BE IT RESOLVED that the rate of pay for the custodian position with the Town of Collins be increased to \$14.00 per hour effective December 9, 2019.

2. Resolution to declare the Canon IR2200 Copier as surplus

RESOLUTION # 220: DECLARE CANON IR2200 COPIER AS SURPLUS

Motion made by Supervisor Martin seconded by Councilman Sion that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

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WHEREAS, the Town of Collins owns an obsolete Canon IR2200 copier which is not functioning and for which repair parts are not obtainable.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby declares the Canon Imagerunner 2200 copier No. MPG67303 to be surplus and that the copier be disposed of as scrap.

3. Resolution to approve installation of barb wire fencing at Bagdad Road Water Tower

RESOLUTION # 221: APPROVE INSTALLATION OF BARB WIRE FENCING AT BAGDAD ROAD WATER TOWER

Motion made by Councilman Hotnich seconded by Councilman McLean that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Town of Collins solicited bids to install barb wire atop the perimeter fencing around the Town's Bagdad Road Water Tank, and

WHEREAS, of the six contractors contacted, one submitted a bid and the others declined.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the bid of B&B Fence Company of WNY LLC, 10219 Trevett Road, Springville, 14141 of \$3,984.00 to install barb wire atop the perimeter fencing around the Town's Bagdad Road Water Tank.

4. Resolution to approve 2018 Stop DWI Memorandum of Understanding

RESOLUTION # 222: APPROVE 2018 STOP-DWI MEMORANDUM OF UNDERSTANDING

Motion made by Councilman Hotnich and seconded by Councilman Sion to approve the 2018 STOP-DWI Memorandum of Understanding with the County of Erie STOP-DWI Office and to authorize the Town Supervisor to sign the Memorandum.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

5. Resolution to set date and time for the 2020 Organizational Meeting

RESOLUTION # 223: SET DATE AND TIME FOR THE 2020 ORGANIZATIONAL MEETING

Motion made by Councilman Stelley and seconded by Councilman McLean to hold the 2020 Town Organizational Meeting on January 6, 2020 at 7:00 PM.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

6. Discussion on 2021 – 2023 Rosenberg Fire Protection District contract – Gowanda wants to know if we will go with them with a 1% per year increase for the next three-year contract. We will renew it next year.

7. Discussion on Town Justice resignation – Justice Cain submitted his resignation effective the end of the year. There is one year left on his four-year term. Supervisor Martin stated what the options are and Justice Gernatt has agreed to handle the duties of both justices for next year.

8. Discussion on Assessor shared services agreement – Supervisor Martin explained the meeting he attended with Evans, North Collins and the Assessor regarding shared services.

9. Discussion of replacement of time clocks – to purchase three new time clocks the cost would be approximately \$ 10,000.00 with maintenance \$2,600.00 per year. To purchase three facial recognitions clocks from a different company would cost approximately \$1,200.00 with no on-going service contract. Supervisor Martin and Councilmen Hotnich and Stelley will research this.

New Topics

1. Councilman Hotnich asks why we are paying so much for hooded sweatshirts for recreation and why everyone gets a new one each year.

2. New Officials Swearing-In Ceremony – will be Wednesday, January 1, 2020 at noon at the Town

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Hall.

2. Marketing agreement – water service line warranty program is a program whereby you purchase insurance on your waterlines for a monthly fee. The Board is not interested.

With no further business, on a motion of Councilman Hotnich seconded by Councilman Sion the meeting was adjourned at 8:25 pm.

Becky Jo Summers, Town Clerk