

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 5th day of November 2018.

Present: Kenneth Martin, Supervisor
Mary Stelley, Councilman
James Hotnich, Councilman
Sara Jane Sion, Councilman
Jacquelyn McLean, Councilman
Becky Jo Summers, Town Clerk
Susan Gamel, Bookkeeper
James Musacchio, Attorney

Others Present: Doug Martindale, Margaret Degenfelder; Dick Agle; Samantha D'Amaro; Candace Termer and Tom Siegle

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 188: **AGENDA APPROVAL**

Motion made by Councilman Stelley, seconded by Councilman Sion to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Resolution # 189: **MINUTES APPROVAL**

Motion made by Councilman Hotnich seconded by Councilman McLean to approve the minutes of the October 15, 18 and 23, 2018 town board meeting and budget workshops.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Resolution # 190: **ABSTRACT APPROVAL**

Motion by Councilman Stelley, seconded by Councilman McLean that the bills be paid on abstract #20 for 2018 dated November 5, 2018 for listed vouchers 710 – 759 for \$ 42,835.23:

General – Townwide	12,371.80	Water District #1	470.84
General – Outside Village	3,718.24	Water District #3	310.93
Highway	23,137.02	Water District #4	0.93
Special Lighting	1,002.09	Total	\$ 42,835.23
Special Refuse	1,823.38		
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

Department Reports

1. Code Enforcement Officers submitted their monthly report.
2. Dog Control Officer submitted his monthly report and stated he has been getting calls regarding cats and explains he cannot do anything because there is nothing in the law giving him authority.
3. Highway department has been busy getting the trucks ready and put in a sluice pipe on North Division Street. Two compactor bins have gone to salvage; we received approximately \$1,400.00.
4. Library is waiting for the contractor to replace the windows and get quotes for the LED Sign.
5. Recreation started Friday the 31st. More vandalism was found and discussion was held regarding the perpetrators not attending the program.
6. Town Clerk reported \$5,918.32 in sales last month with the Town's portion \$4,960.38.
7. Water report was submitted for last month. Supervisor Martin and DOCCS did a conference call regarding the water line on Route 62. It is about twelve feet away from the connection and the State said they would pay for half of the connection and turn the line over to the Town.

Board Reports

1. Councilman McLean attended the budget meetings and the LKP luncheons.
2. Councilman Sion attended the budget meetings and the LKP luncheons.

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3. Councilman Hotnich attended the budget meetings, the LKP luncheons and reviewed the vouchers.
4. Councilman Stelley attended the budget meetings, updated the website and reviewed the vouchers.
5. Supervisor Martin attended the budget meetings, the building committee meeting, the ceremony for the new Gowanda Rescue Truck and reported the windows have been ordered for the Library.

New Business

1. Resolution to change provider for Town employee medical insurance

RESOLUTION #191: CHANGE OF PROVIDER FOR TOWN EMPLOYEE MEDICAL INSURANCE

Motion made by Councilman Hotnich and seconded by Councilman Sion that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, according to Town policy, the type of plan(s) offered or the amount of the insurance premium and/or deductible payments an employee or Elected Official is required to contribute is subject to change by resolution of the Town Board, and

WHEREAS, for 2018 - 2019 BC/BS is offering medical insurance policies comparable to those presently provided by Independent Health, at lower rates of premium which would provide substantial cost savings to town employees.

NOW LET IT BE RESOLVED, that effective December 1, 2018 the Collins Town Board will switch from offering Medical Insurance Coverage through Independent Health to coverage through BC/BS.

2. Resolution to approve reimbursement of Medicare insurance coverage cost for eligible full time employees

RESOLUTION #192: APPROVE REIMBURSEMENT OF MEDICARE INSURANCE COVERAGE COST FOR ELIGIBLE FULL TIME EMPLOYEES

Motion made by Councilman Stelley and seconded by Councilman McLean that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Town of Collins offers medical insurance coverage to each full time employee and their eligible family members, and

WHEREAS, full time employees of the Town of Collins at age 65 become eligible for Medicare Insurance coverage, and

WHEREAS, Medicare Health Insurance plans may be more cost effective than traditional plans for both the employee and the Town.

NOW LET IT BE RESOLVED, that the Town of Collins, in addition to offering traditional Health Insurance plans to full time employees age 65 and over, will also reimburse full time employees and their eligible family members the premium cost for Medicare Insurance coverage along with the cost of Medicare Supplement Insurance Plans, up to the allowances adopted by Town Resolution.

3. Resolution to approve the September 2018 Supervisor's Report

RESOLUTION #193: ACCEPT SEPTEMBER 2018 SUPERVISOR'S REPORT

Motion made by Councilman Stelley and seconded by Councilman McLean to accept the Town of Collins Supervisor's Report as submitted for the month of September 2018.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

4. Resolution to approve the hiring of Highway Department MEO

RESOLUTION # 194: **APPROVE HIRING OF HIGHWAY DEPARTMENT MEO**

Motion made by Councilman Sion and seconded by Councilman McLean that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

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WHEREAS, the Collins Highway Superintendent has requested that the Town Board Increase the number of fulltime employees in the town highway department from four to five, due to work load and personnel scheduling difficulties throughout the year, and

WHEREAS, the Town Board desires to have the Town Highway Department take over the duties of the Town Parks Crew Chief position, thus providing continuity in that position from year to year, and

WHEREAS, the Town Board desires to have the Town Highway Department be responsible for snow removal from parking lots, driveways and walkways at Town Owned Facilities, and

WHEREAS, the Town Board has appropriated sufficient funds in the 2019 Town Budget and the remainder of the 2018 Town Budget to provide for this position, and

WHEREAS, the Town Highway Superintendent advertised to solicit applicants for this position and has chosen his appointee.

NOW LET IT BE RESOLVED, that the Collins Town Board endorses the Highway Superintendent's appointment of F. Howard Lamb to the full time position of Motor Equipment Operator (MEO), at the starting salary of this position, currently \$18.49 per hour, with a 90-day probationary period, effective November 6, 2018.

5. Resolution to approve the Town of Collins Five Year Capital Cost Plan Dated November 5, 2018

RESOLUTION #195: **APPROVE TOWN OF COLLINS FIVE YEAR CAPITAL COST PLAN DATED NOVEMBER 5, 2018**

Motion made by Councilman McLean and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Collins Town Board maintains a Five Year Capital Cost Plan in planning for future projects and Town Budgets, and

WHEREAS, the Town Board desires to update this plan yearly to make it current and ongoing.

NOW LET IT BE RESOLVED that the Town Board hereby approves the updated Five Year Capital Cost Plan dated November 5, 2018 for the Town of Collins.

Public Hearing – 8:00 PM on the Town of Collins Preliminary Budget

RESOLUTION #196: **OPEN PUBLIC HEARING ON 2019 TOWN OF COLLINS PRELIMINARY BUDGET**

Motion made by Councilman Stelley, seconded by Councilman Hotnich to open the public hearing on the 2019 Town of Collins Preliminary Budget at 8:00 PM.

**NOTICE OF PUBLIC HEARING
FOR TOWN OF COLLINS
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2019 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **5th day of November, 2018, at 8:00 P.M.** and any

person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

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1. Town Councilman \$6,493.96 each per annum, or \$25,975.84
2. Supervisor \$19,481.90 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$20,981.90 per annum
3. Town Clerk \$42,339.66 per annum
4. Superintendent of Highways \$56,589.50 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$58,589.50 per annum

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Supervisor Martin read the notice of public hearing and declared the hearing open at 8:00 PM. The highlights and changes in the budget from last year were gone over. Mr. Martin asked for comments from the audience; since there were none, he closed the public hearing.

RESOLUTION # 197: CLOSE PUBLIC HEARING ON 2019 TOWN OF COLLINS PRELIMINARY BUDGET

Motion made by Councilman Hotnich and seconded by Councilman McLean to close the Public Hearing on the 2019 Town of Collins Preliminary Budget, at 8:20 PM.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

RESOLUTION # 198: ADOPT 2019 TOWN OF COLLINS BUDGET

Motion made by Councilman Sion, seconded by McLean to adopt the 2019 Preliminary Budget as the 2019 Town Budget.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

RESOLUTION # 200: TO INSTALL ENERGY EFFICIENT LED LIGHTING AT THE LKP COMMUNITY CENTER

Motion made by Councilman McLean and seconded by Councilman Hotnich that the following is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

WHEREAS, the lighting at the Town's LKP Community Center (LKPCC) is outdated and not energy efficient by today's standards, and

WHEREAS, the cost of replacement blubs and ballast for the present lighting fixtures have increased dramatically and are very difficult to obtain if at all, and

WHEREAS, the Town Board wishes to update the lighting at LKPCC for improved lighting and cost efficiencies, and

WHEREAS, the town had a free energy lighting assessment conducted at the LKPCC by Lime Energy which is associated with the National Grid's Small Business Direct Install Program, and

WHEREAS, after conducting the lighting assessment at the LKPCC, an Energy Saving Plan was presented to the Town Board which included replacement of interior lighting fixtures and bulbs at a project cost of \$12,967.67 minus \$8,096.00 in contributions and discounts through National Grid, leaving \$4,871.67 to be paid by the Town of Collins.

NOW LET IT BE RESOLVED, that the Collins Town Board hereby approves to have Lime Energy retrofit and install new LED bulbs, ballast and fixtures at the LKPCC, those listed in the Energy Savings Plan, at a Lump Sum cost of \$4,871.67 and that the Town Supervisor be authorized to sign the contract for such.

With no further business, on a motion of Councilman Sion seconded by Councilman McLean the meeting was adjourned at 8:36 pm.

Becky Jo Summers, Town Clerk

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