

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 22<sup>nd</sup> day of January 2019.

Present: Kenneth Martin, Supervisor Jackie McLean, Councilman  
 Mary Stelley, Councilman Becky Jo Summers, Town Clerk  
 James Hotnich, Councilman James Musacchio, Attorney  
 Sara Jane Sion, Councilman

Others Present: Candace Termer

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 68: **AGENDA APPROVAL**

Motion made by Councilman Sion seconded by Councilman Hotnich to approve the agenda as amended to add discussion of the Employee Handbook.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin  
 Nay 0

Resolution # 69: **MINUTES APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the minutes of the January 7, 2019 town board meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin,  
 Nay 0

Resolution # 70: **ABSTRACT APPROVAL**

Motion by Councilman Hotnich seconded by Councilman Sion that the bills be paid on abstract #28 for 2018 dated January 22, 2019 for listed vouchers # 939 – 954 for \$12,183.41:

General – Townwide	6,795.60	Water District #1	1,175.53
Highway	3,160.14	Water District #3	281.92
Special Lighting	25.81	Total	\$ 12,183.41
Special Refuse	744.41		

and on abstract #2 for 2019 dated January 22, 2019 for listed vouchers # 9 – 37 for \$ 97,387.42:

General – Townwide	4,134.39	Water District # 1	75.00
General – Part Town	129.28	Water District # 3	1,342.58
Highway	91,647.17	Water District # 4	2.00
Special Refuse	57.00	Total	\$ 97,387.42

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin  
 Nay 0

Old Business

1. Resolution - Approve 2018 Budget Modifications

RESOLUTION # 71: **APPROVE 2018 BUDGET MODIFICATIONS & TRANSFERS**

Motion made by Councilman Stelley, seconded by Councilman McLean to approve the following 2018 Budget Modifications.

A Fund:

Transfer From:

A1940.400 Contingency \$3,034.77

Transfer To:

A1620.405 Shared Services - Web Page	\$ 40.00
A1620.440 Shared Services - Telephone	\$ 286.70
A3310.200 Traffic Control - Equipment	\$ 711.00
A5010.400 Transportation Adm - Contractual	\$ 65.09
A9010.800 Employee Benefits - Retirement	\$1,931.98

B Fund:

B7310.407 Yth Rec Contrctul - Summer \$47.34 B7310.408 Youth Rec - Contrctul Winter \$ 47.34

## DA FUND:

Transfer From:

DA599 Appropriated Fund Balance \$ 398.51      Transfer To:  
DA5120.100 Maintenance of Bridges - Persn \$ 370.19  
DA9030.800 Employee Benefits - Soc Sec \$ 28.32

## DB FUND:

DB5148.400 Snow County- Contrctul \$4,072.75      DB5148.403 Snow County - Contrctul Salt \$4,072.75

## SW1 FUND:

SW1-8340.400 Transp/Distrib - Contrctul \$ .01      SW1-8389.400 Other Water Expen – Contrctul \$ .01  
SW1-9030.800 Empl Benefits - Soc Sec \$ .50      SW1-9040.810 Empl Benefis - Workers Comp \$ .50

## SW3 FUND:

SW3-8310.425 Water Admin - Collect Bills \$ 10.73      SW3 8310.415 Water Admin - Office Exp \$ 10.73

## SW4 FUND:

SW4-8361.461 Contrl Expen - Lease/Mgmt \$ 28.74      SW4-8389.400 Othr Wtr Expnd -Contrl \$ 28.74  
ADOPTED      Aye 5      McLean, Sion, Hotnich, Stelley, Martin  
                    Nay 0

New Business

1. Resolution - Approve December 2018 Supervisor's Report

**RESOLUTION # 72: ACCEPT DECEMBER 2018 SUPERVISOR'S REPORT**

Motion made by Councilman Hotnich and seconded by Councilman Sion to accept the Town of Collins Supervisor's Report as submitted, for the month of December 2018.

ADOPTED      Aye 5      McLean, Sion, Hotnich, Stelley, Martin  
                    Nay 0

2. Resolution - Approve Excess 2018 Sales Tax Allocation to DB Fund

**RESOLUTION # 73: APPROVE EXCESS 2018 SALES TAX ALLOCATION TO DB FUND**

Motion made by Councilman McLean, seconded by Councilman Sion to allocate the excess 2018 sales tax revenue of \$95,857.75, and modify the appropriate budget line as follows:

DB-1120 - Non-Property Tax Distribution, increased by \$95,857.75.

ADOPTED      Aye 5      McLean, Sion, Hotnich, Stelley, Martin  
                    Nay 0

3. Resolution - Designating NYS DEC as Lead Agency for SEQR Review of Gernatt Mining Permit

**RESOLUTION # 74: DESIGNATING NYS DEC AS SEQR LEAD AGENCY FOR REVIEW OF PROPOSED MODIFICATION TO THE MINING PERMIT FOR MINE ID NO. 90062 HELD BY DAN GERNATT GRAVEL PRODUCTS, INC.**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the following is:

ADOPTED      Aye 5      McLean, Sion, Hotnich, Stelley, Martin  
                    Nay 0

WHEREAS, Dan Gernatt Gravel Products, Inc., has applied to the New York State Department of Environmental Conservation (NYS DEC) for a modification to their existing Mining Permit pursuant to Article 23, Title 27 of the Environmental Conservation Law, proposing to expand the permitted life-of-mine limits by 23 acres, and

WHEREAS, in accordance with Article 8 (SEQR) of the N.Y.S. Environmental Conservation Law, the NYS DEC has identified the proposal as a "Type I" Action since the activity involves the physical alteration of 10 acres or more for a non-residential facility and accordingly, preparation of an Environmental Impact Statement or issuance of a Determination of Non-Significance must be done after designation of an appropriate "SEQR Lead Agency", and

WHEREAS, the NYS DEC proposes to act as SEQR Lead Agency for the review of this mining permit application, as the Mined Land Reclamation Law assigns principal authority over mining

activities to the NYS DEC.

NOW BE IT RESOLVED that the Collins Town Board hereby concurs that the NYS DEC be designated as SEQR Lead Agency for review of the proposed mining permit modifications for Mine ID No. 90062 as requested by Dan Gernatt Gravel Products, Inc.

ADOPTED           Aye    5    McLean, Sion, Hotnich, Stelley, Martin  
                      Nay    0

Workshop Topic

1. Vacant Planning Board and Zoning Board of Appeals Positions- Members can be on both boards at the same time or we can combine both boards. We should check if some from one board will go onto the other one.

New Topics – Discussion and Comments

1. FY 2020 Executive Budget Aid & Incentives for Municipalities (AIM) proposed funding elimination
2. Gowanda Ambulance Service to serve as a designated 911 Service Provider – Supervisor Martin will send a letter that Gowanda Ambulance will be our 911 service provider.
3. Employee Handbook – Councilman Stelley went through the pages that will be changed

Resolution to modify Resolutions 192 and 214 of 2018 regarding Medicare reimbursement

**RESOLUTION # 75: MODIFY RESOLUTIONS 192 AND 214 OF 2018 REGARDING MEDICARE INSURANCE COVERAGE COST**

Motion made by Councilman Hotnich, seconded by Councilman McLean to modify Resolution # 192, November 5 2018 Approve Reimbursement of Medicare Insurance coverage Cost for Eligible Full Time Employees and Resolution # 214, December 3, 2018 Modify Resolution # 192 to add for the previous month.

ADOPTED           Aye    5    McLean, Sion, Hotnich, Stelley, Martin  
                      Nay    0

The modified Resolution is as follows:

WHEREAS, the Town of Collins offers medical insurance coverage to each full time employee and their eligible family members, and

WHEREAS, full time employees of the Town of Collins at age 65 become eligible for Medicare Insurance coverage, and

WHEREAS, Medicare Health Insurance plans may be more cost effective than traditional plans for both the employee and the Town.

NOW LET IT BE RESOLVED, that the Town of Collins, in addition to offering traditional Health Insurance plans to full time employees age 65 and over, will also reimburse full time employees and their eligible family members the premium cost for Medicare Insurance coverage along with the cost of Medicare Supplement Insurance Plans, up to the allowances adopted by Town Resolution effective December 1, 2018 and reimbursement can be submitted monthly for the previous month.

With no further business, on a motion of Councilman Sion seconded by Councilman Hotnich the meeting was adjourned at 8:15 pm.

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Becky Jo Summers, Town Clerk