

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Tuesday the 21<sup>st</sup> day of October 2024.

Present: Kenneth Martin, Supervisor Jane Sion, Councilmember  
Robert O'Connor, Councilmember Becky Jo Summers, Town Clerk  
Jacquelyn McLean, Councilmember

Absent: James Hotnich, Councilmember

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

**RESOLUTION # 194: AGENDA APPROVAL**

Motion made by Supervisor Martin, seconded by Councilmember O'Connor that the agenda be accepted as presented.

ADOPTED Aye 4 O'Connor, McLean, Sion, Martin  
Nay 0

Old Business

1. Resolution needed to rank Erie Community Development Block Grant (CDBG) project requests

**RESOLUTION # 195: RANK 2025 ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT REQUESTS**

Motion made by Councilmember O'Connor, and seconded by Councilmember McLean to authorize Kenneth E. Martin, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project(s), upon approval of ECCDBG:

- 1. Rural Transit Van Program
- 2.
- 3.

ADOPTED Aye 4 O'Connor, McLean, Sion, Martin  
Nay 0

Budget Workshop

1. Resolution needed to adopt tentative budget and set public hearing on 2025 budget  
Supervisor Martin went through and explained the changes from the last meeting and the sheets he passed out.

**RESOLUTION # 196: ADOPT TENTATIVE BUDGET AND SET PUBLIC HEARING ON 2025 BUDGET**

Motion made by Councilmember O'Connor, and seconded by Councilmember McLean to adopt the 2025 Tentative Budget as the 2025 Preliminary Budget and set a public hearing to be held on Monday, November 4, 2024 at 7:00 pm

**NOTICE OF PUBLIC HEARING  
FOR TOWN OF COLLINS  
ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2025 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **4<sup>th</sup> day of November 2024, at 7:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

Pursuant to Section 108 of the Town law, the proposed salaries of the following town officials are hereby specified as follows:

1. Town Councilmember \$7,754.12 each per annum, or \$31,016.47 in total
2. Supervisor \$42,069.99 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$43,569.99 per annum
3. Town Clerk \$50,771.17 per annum
4. Superintendent of Highways \$67,570.83 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$69,570.83 per annum

Dated: October 21, 2024  
 By Order of the Town Board  
 BECKY JO SUMMERS, Town Clerk

With no further business, on a motion of Councilmember O'Connor seconded by Councilmember Sion the meeting was adjourned at 7:58 PM.

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Becky Jo Summers, Town Clerk

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Present:     Kenneth Martin, Supervisor                             Jane Sion, Councilmember  
                   Robert O'Connor, Councilmember                 Becky Jo Summers, Town Clerk  
                   Jacquelyn McLean, Councilmember

Absent:     James Hotnich, Councilmember

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION # 194: **AGENDA APPROVAL**

Motion made by Supervisor Martin, seconded by Councilmember O'Connor that the agenda be accepted as presented.

ADOPTED           Aye   4    O'Connor, McLean, Sion, Martin  
                              Nay   0

Old Business

1. Resolution needed to rank Erie Community Development Block Grant (CDBG) project requests  
RESOLUTION # 195: **RANK 2025 ERIE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT REQUESTS**

Motion made by Councilmember O'Connor, and seconded by Councilmember McLean to authorize Kenneth E. Martin, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project(s), upon approval of ECCDBG:

1. Rural Transit Van Program
- 2.
- 3.

ADOPTED           Aye   4    O'Connor, McLean, Sion, Martin  
                              Nay   0

Budget Workshop

1. Resolution needed to adopt tentative budget and set public hearing on 2025 budget  
Supervisor Martin went through and explained the changes from the last meeting and the sheets he passed out.

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**WORKSHOP**

**TOWN OF COLLINS**

**OCTOBER 21, 2024 2**

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Dated: October 21, 2024

By Order of the Town Board

BECKY JO SUMMERS, Town Clerk

With no further business, on a motion of Councilmember O'Connor seconded by Councilmember Sion the meeting was adjourned at 7:58 PM.

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Becky Jo Summers, Town Clerk

**REGULAR MEETING**

**TOWN OF COLLINS**

**NOVEMBER 4, 2024 1**

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Tuesday the 4<sup>th</sup> day of November 2024.

Present:      Kenneth Martin, Supervisor                      James Hotnich, Councilmember  
                 Robert O'Connor, Councilmember                Becky Jo Summers, Town Clerk  
                 Jacquelyn McLean, Councilmember  
                 Jane Sion, Councilmember

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION # 197: **AGENDA APPROVAL**

Motion made by Supervisor Martin, seconded by Councilmember O'Connor that the agenda be accepted as presented.

ADOPTED          Aye    5    O'Connor, McLean, Sion, Hotnich, Martin

Nay 0

Resolution # 198: **open public hearing on the 2025 town of collins annual preliminary budget**

Motion made by Councilmember McLean seconded by Councilmember Sion to open the public hearing on the 2025 Town of Collins Annual Preliminary Budget at 7:03 PM.

**NOTICE OF PUBLIC HEARING FOR TOWN OF COLLINS ANNUAL PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN, that the annual preliminary budget of the Town of Collins for the year 2025 has been completed and filed in the office of the Clerk of the Town of Collins, where it is available for inspection by any interested person during office hours.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Collins will meet and review said preliminary budget and hold a public hearing thereon at the Collins Town Hall, 14093 Mill Street, Collins, New York, Erie County, on the **4<sup>th</sup> day of November 2024, at 7:00 P.M.** and any person may be heard in favor of or against the preliminary budget, as compiled, or for or against any item or items therein contained.

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Dated: October 21, 2024

By Order of the Town Board

BECKY JO SUMMERS, Town Clerk

ADOPTED	Aye	5	O'Connor, McLean, Sion, Hotnich, Martin
	Nay	0	

Supervisor Martin went through the packet he handed out containing: the budget, 5-year capital cost plan, year 2025 of the capital cost plan, sales tax recap from 2016 through 2024, 2024 sales tax revenues (covering approximately 2018 – 2025), taxable values for two years, tax rates for 2025 and tax cap form.

**REGULAR MEETING**

**TOWN OF COLLINS**

**NOVEMBER 4, 2024 2**

Resolution # 199: **close public hearing on the 2025 town of collins annual preliminary budget**

Motion made by Councilmember Hotnich, seconded by Councilmember McLean to close the public hearing on the 2025 Town of Collins Annual Preliminary Budget at 7:41 PM.

ADOPTED	Aye	5	O'Connor, McLean, Sion, Hotnich, Martin
	Nay	0	

Resolution # 200: **APPROVE town of collins five-year capital cost plan dated NOVEMBER 4, 2024**

Motion made by Councilmember Sion, seconded by Councilmember Hotnich that the following resolution is:

ADOPTED	Aye	5	O'Connor, McLean, Sion, Hotnich, Martin
	Nay	0	

WHEREAS, the Collins Town Board maintains a Five-Year Capital Cost Plan in planning for future projects and Town Budgets, and

WHEREAS, the Town Board desires to update this plan yearly to make it current and ongoing.

NOW THEREFORE BE RESOLVED that the Town Board hereby approves the updated Five-Year Capital Cost Plan dated November 4, 2024 for the Town of Collins.

Resolution # 201: **ADOPT 2025 TOWN OF COLLINS BUDGET**

Motion made by Councilmember O'Connor, seconded by Councilmember Hotnich to adopt the 2025 Preliminary Budget as the 2025 Town Budget.

ADOPTED      Aye    5    O'Connor, McLean, Sion, Hotnich, Martin  
                    Nay    0

New Topics

1. There is \$130,000.00 in the drainage line in the 2025 budget that we could use to pay in this year if we have to.

2. As of today, we have five applications for the winter recreation. We will see how many are submitted by Wednesday by 4:00 PM.

With no further business, on a motion of Supervisor Martin seconded by Councilmember Hotnich the meeting was adjourned at 8:04 PM.

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Becky Jo Summers, Town Clerk

A Special Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on Monday the 30<sup>th</sup> day of September 2024.

Present:	Kenneth Martin, Supervisor	Jane Sion, Councilmember
	Robert O'Connor, Councilmember	James Hotnich, Councilmember
	Jacquelyn McLean, Councilmember	Becky Jo Summers, Town Clerk

Also Present: none

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

RESOLUTION # 176: **AGENDA APPROVAL**

Motion made by Supervisor Martin, seconded by Councilmember McLean that the agenda be accepted after adding discussion on Code Red.

ADOPTED      Aye    5    O'Connor, McLean, Sion, Hotnich, Martin  
                    Nay    0

New Topics – Discussion and Comments

1. Fire hydrant flag purchases – flags are needed for all hydrants in the town and will all be numbered. A quote was received from an Amish person for a total of \$1,638.00.

Presentation of 2025 Tentative Budget

The Tentative Budget was presented to the Town Clerk Monday, September 30, 2024 and presented to the Town Board tonight. Along with the Tentative Budget is the 5-Year Capital Cost Plan, Highway equipment and tool inventory 2024 (received today), 2025 tentative budget rates and general comments from Supervisor Martin.

Supervisor Martin went through the items in the 5-Year Capital Cost Plan for 2025 which was dated

September 30, 2024.

Mr. Martin went through the Tentative Budget sheets and explained the increase and decrease of each line. Then, went through the budget sheets page by page explaining all.

Supervisor Martin said to check over the complete budget for the next meeting.

New Topics – Discussion and Comments (continued)

2. Proposed Verizon cell tower presentation on Tuesday, October 15<sup>th</sup> at 6:00 pm by Jeffrey D. Twitty of Nixon Peabody before the next town board meeting on Tuesday, October 15<sup>th</sup> at 7:00 pm.

3. Code Red - Councilmember O'Connor spoke with Nick Crassi of Gowanda and Mike Ortiz of North Collins and they found this program most useful. A three-year commitment would cost about \$ 5,000.00 and this is like reverse 911.

With no further business, on a motion of Councilmember Hotnich seconded by Supervisor Martin the meeting was adjourned at 9:32 PM.

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Becky Jo Summers, Town Clerk